



**REGULAR MEETING OF COUNCIL
AGENDA
MONDAY, MARCH 11, 2024 AT 6:00 P.M.
DR. S. F. MONESTIME MUNICIPAL COUNCIL CHAMBERS
160 WATER STREET, MATTAWA ON**

**Zoom Meeting Access: 1-647-374-4685
Meeting ID Code: 882 6742 6958
Passcode: 259515**

- 1. Meeting Called to Order**
- 2. Announce Electronic Participants**
- 3. Adoption of Agenda**
 - 3.1 To Adopt the agenda as presented or amended
 - That the agenda dated March 11, 2024 be adopted
- 4. Disclosures of a Conflict of Interest**
- 5. Presentations and Delegations**
 - 5.1 Michelle Lahaye – John Dixon Public Library past experiences and future needs
- 6. Adoption of Minutes**
 - 6.1 Regular Meeting of February 26, 2024
 - 6.2 To Adopt the minutes as presented or amended
 - That Council adopt the February 26, 2024 minutes
- 7. Notice of Motions**
 - 7.1 Sale of liquor on Explorer's Point for 2024 Mattawa Voyageur Days & endorse as municipal significance
 - 7.2 Permit refreshment vehicles on Explorer's Point for 2024 Mattawa Voyageur Days
- 8. Correspondence**
 - 8.1 Children's Aid Society of District of Nipissing & Parry Sound – Request for support on application for the establishment of Youth Wellness Hub
 - 8.2 MMAH – 2024 northern housing & homelessness (virtual) forum
 - 8.3 Mattawa Good Time Crusiers – Request to host indoor drive in movies at Mike Rodden Arena

8.4 Mattawa Good Time Crusiers – Request to use Explorer’s Point for summer car meet & greet

8.5 Mattawa Good Time Crusiers – Request to host Canada Day parade & car show

9. Standing Committee Recommendations/Reports – Motions

9.1 Community Services Committee – Motion for World Autism Day on April 2, 2024

9.2 Community Services Committee – Motion of support for additional funding for forest fires from Federal Government

10. Information Reports – Motions

10.1 Physician Recruitment Update – Report # 24-18R

10.2 Annual Drinking Water System Reports from OCWA – Report # 24-19R

11. By-Laws

11.1 By-Law 24-07 – Appointment of Member-at-Large for Committee of Adjustment
BEING a by-law to appoint a Member-at-Large to the Committee of Adjustment.

11.2 By-Law 24-08 – Garbage Collection Services Extension Agreement
BEING a by-law to authorize the signing of a Garbage Collection Services Extension Agreement with Paul Lafreniere Contracting.

11.3 By-Law 24-09 – Recycling Collection Extension Agreement
BEING a by-law to authorize the signing of a Recycling Collection Extension Agreement with Paul Lafreniere Contracting.

12. Old Business

12.1 John Dixon Public Library 2024 Funding

13. New Business

14. Questions from Public Pertaining to Agenda

15. In Camera (Closed) Session

15.1 Staff Update

In accordance with the Municipal Act, 2001 Section 239 (2)(b)

b) personal matters about an identifiable individual, including municipal or local board employees

16. Return to Regular Session

17. Motions Resulting from Closed Session

18. Adjournment

18.1 Adjournment of the meeting

- That the March 11, 2024 meeting adjourn at _____ p.m.

DATE: MONDAY MARCH 11, 2024

3.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT the agenda dated Monday March 11, 2024 be adopted.



Request Form for Presentation Before Council

5.1

RECEIVED
MAR 05 2024
bpm

Person(s) to Appear: midelle Labye
Preferred Date: march 14 2024
Alternate Date: _____

General Outline of Subject Matter: (10 Minutes allotted for Presentation)

Explain John Dixon Library's past 2 yrs
& future needs

Person Requesting Appearance (if different from those appearing):

Name: _____
Title/Organization: _____
Telephone No.(s): _____
Email (s): _____

Have you spoken to Municipal Staff concerning this matter prior to requesting audience with Council? Yes No

If yes, which department and staff have you spoken with: CAD

What action are you hoping will result from your presentation: Council to understand needs & assist with issues relating to relocation of library

Date Submitted: march 6th /24

Signature of Person Requesting Appearance: [Signature]

This form may be submitted to the Clerk's Office by email to clerk@mattawa.ca or in person.

** Anyone wishing to conduct a laptop presentation must provide an electronic version of the presentation by 12:00 p.m. (Noon) on the Wednesday prior to the scheduled Meeting of Council to clerk@mattawa.ca.

DISCLAIMER

Please note that submission of this form does not guarantee the approval of your request for a presentation. In addition, all information submitted will be considered to be public information and therefore subject to full disclosure, under the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M. 56, as amended and any successor legislation thereto.

Personal information collected through this form is pursuant the authority of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S. O. 1990, Chapter M.56, as amended, and will be used to create the Council Agenda and will become a public document. Questions about this collection should be directed to the Municipal Clerk, 160 Water Street, Mattawa ON P0H 1V0 (705) 744-5611.

THE CORPORATION OF THE TOWN OF MATTAWA

The minutes of the Regular Meeting held Monday February 26, 2024, at 6:00 p.m. in the Dr. S.F. Monestime Council Chambers.

Council Present: Mayor Raymond A. Bélanger
Deputy Mayor Mathew Gardiner
Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Loren Mick (online)
Councillor Garry Thibert

Staff Present: Paul Laperriere, Interim CAO/Treasurer
Amy Leclerc, Municipal Clerk/Revenue Services Clerk
Sabrina Poullas, Deputy Clerk
Barry Jackson, Public Works Supervisor
Paul Lafreniere, Interim Fire Chief

*When a recorded vote is requested and the minutes indicate the recorded vote was "Unanimous" it means all Councillors present and noted above voted in favour unless otherwise indicated.

1. Meeting Called to Order

Meeting Called to Order by Mayor Bélanger at 6:00 p.m.

2. Announce Electronic Participants

Clerk announced that Councillor Mick was participating virtually.

3. Adoption of Agenda

3.1 To Adopt the agenda as presented or amended

Resolution Number 24-41

Moved by Councillor Fern Levesque

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the agenda dated Monday February 26, 2024 be adopted.

CARRIED – unanimous

4. Disclosures of a Conflict of Interest

5. Presentations and Delegations

6. Adoption of Minutes

6.1 Regular Meeting of February 12, 2024

6.2 Committee of the Whole Meeting of February 20, 2024

6.3 To Adopt the minutes as presented or amended

Resolution Number 24-42

Moved by Councillor Dexture Sarrazin
Seconded by Deputy Mayor Mathew Gardiner

BE IT RESOLVED THAT Council adopt the minutes of the Regular Meeting of Monday February 12, 2024 and the Committee of the Whole Meeting of Tuesday February 20, 2024.

CARRIED – unanimous

7. Notice of Motions

7.1 988 Crisis Line Support

Resolution Number 24-23

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Fern Levesque

WHEREAS Canada has adopted 988, a National three-digit suicide and crisis hotline; and

WHEREAS the Council of the Town of Mattawa recognizes that it is a significant and important initiative to ensure critical barriers are removed to those in a crisis and seeking help.

BE IT RESOLVED THAT the Council of the Town of Mattawa continues to endorse the 988 crisis line initiative and will display the 988 information poster in all municipal buildings.

CARRIED – unanimous

7.2 Social & Economic Prosperity Review Support

Resolution Number 24-44

Moved by Councillor Garry Thibert
Seconded by Councillor Loren Mick

WHEREAS current provincial-municipal fiscal arrangements are undermining Ontario's economic prosperity and quality of life; and

WHEREAS nearly a third of municipal spending in Ontario is for services in areas of provincial responsibility, and expenditures are outpacing provincial contributions by nearly \$4 billion a year; and

WHEREAS municipal revenues, such as property taxes, do not grow with the economy or inflation; and

WHEREAS unprecedented population and housing growth will require significant investments in municipal infrastructure; and

WHEREAS municipalities are being asked to take on complex health and social challenges – like homelessness, supporting asylum seekers and addressing the mental health and addictions crisis; and

WHEREAS inflation, rising interest rates, and provincial policy decisions are sharply constraining municipal fiscal capacity; and

WHEREAS property taxpayers – including people on fixed incomes and small businesses – can't afford to subsidize income re-distribution programs for those most in need; and

WHEREAS the province can and should invest more in the prosperity of communities; and

WHEREAS municipalities and the provincial government have a strong history of collaboration.

BE IT RESOLVED THAT the Town of Mattawa asks the Province of Ontario to commit to undertaking with the Association of Municipalities of Ontario a comprehensive social and economic prosperity review to promote the stability and sustainability of municipal finances across Ontario.

AND FURTHER THAT a copy of this motion be sent to the Premier of Ontario, Minister of Municipal Affairs and Housing, the Minister of Finance, the Association of Municipalities of Ontario, the Leaders of the Opposition, and the Federation of Northern Ontario Municipalities.

CARRIED – unanimous

8. Correspondence

8.1 Community Living Mattawa – Request to Hold BBQ Fundraisers on Main Street

Council spoke on correspondence item # 8.1.

8.2 Mathieu Lacoste – Mattawa Train Station

Council spoke on correspondence item # 8.2.

8.3 NBMCA – Request to Waive Hall Rental for Mattawa River Canoe Race

Council spoke on correspondence item # 8.3.

8.4 Luce Zeus – Water Rates History

Council spoke on correspondence item # 8.4.

8.5 OCWA – Mattawa 2023 Fourth Quarter Operations Report

Council spoke on correspondence item # 8.5

8.6 MECP – Modernize Ontario's Environmental Assessment Program

9. Standing Committee Recommendations/Reports – Motions

10. Staff Reports – Motions

10.1 Library Update & 2024 Budget Proposal – Report # 24-13R

Resolution Number 24-45

Moved by Councillor Loren Mick

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-13R titled Library Update and 2024 Budget Proposal.

AND FURTHER THAT Council approves a one-time payment of \$68,213.94 to the John Dixon Public Library.

AND FURTHER THAT Council include the John Dixon Public Library 2024 Budget Allocation in Old Business for each agenda until such time that a decision is made.

CARRIED – Recorded vote and the vote was as follows:

For: Councillors Sarrazin, Levesque, Mick, Thibert

Against: Mayor Bélanger, Deputy Mayor Gardiner

10.2 2023 Annual Sewage Report – Report # 24-14R

Resolution Number 24-46

Moved by Councillor Dexture Sarrazin

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-14R titled 2023 Annual Sewage Report.

CARRIED – unanimous

10.3 Confirmation of Assignment – Report # 24-15R

Resolution Number 24-47

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Fern Levesque

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-15R titled Confirmation of Assignment.

AND FURTHER THAT Council approves the Confirmation of Assignment from Jp2g Consultants Inc. for the Land Bank Area # 1, Brook Street Preliminary Engineering and the Official Plan.

AND FURTHER THAT Council directs the Interim CAO/Treasurer to execute all 3 confirmations of assignment with Jp2g Consultants Inc.

CARRIED – Recorded vote and the vote was unanimous

10.4 Police Services Board - Report # 24-16R

Resolution Number 24-48

Moved by Deputy Mayor Mathew Gardiner

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-16R titled Police Services Board.

CARRIED – unanimous

10.5 Mattawa Voyageur Days Festival – Update # 2 – Report # 24-17R

Resolution Number 24-49

Moved by Councillor Fern Levesque

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-17R titled Mattawa Voyageur Days Festival – Update # 2.

AND FURTHER THAT Council approves an increase of the original \$450,000 budget in the amount of \$25,000 for a total budget of \$475,000 for the 2024 Mattawa Voyageur Days Festival.

CARRIED – Recorded vote and the vote was as follows:

For: Mayor Bélanger, Councillors Sarrazin, Levesque, Mick

Against: Deputy Mayor Gardiner, Councillor Thibert

11. By-Laws

- 11.1 By-Law 24-05 – Establish Water Rates for 2024
BEING a by-law to establish water rates for 2024

Resolution Number 24-50

Moved by Councillor Dexture Sarrazin

Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 24-05 which is a by-law to establish the water rates for 2024.

CARRIED – unanimous

- 11.2 By-Law 24-06 – Establish Standing Committees of Council
BEING a by-law to establish the Standing Committees of Council

Resolution Number 24-51

Moved by Councillor Fern Levesque

Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 24-06 which is a by-law to establish the standing committees of Council.

CARRIED – unanimous

- 11.3 By-Law 23-25 – Franchise Agreement with Enbridge Gas Inc.
BEING a By-law to authorize a franchise agreement between the Corporation of the Town of Mattawa and Enbridge Gas Inc.

Resolution Number 24-52

Moved by Councillor Dexture Sarrazin

Seconded by Councillor Loren Mick

BE IT RESOLVED THAT Council approves the third and final reading of by-law number 23-25 which is a By-law to authorize a franchise agreement between the Corporation of the Town of Mattawa and Enbridge Gas Inc.

CARRIED – unanimous

12. Old Business

13. New Business

- 13.1 Appointment of Standing Committee Members

Resolution Number 24-53

Moved by Councillor Fern Levesque
Seconded by Councillor Garry Thibert

BE IT RESOLVED THAT the Council appoints the following Councillors to the Standing Committees of Council:

Corporate Services Committee

Deputy Mayor Mathew Gardiner
Councillor Loren Mick
Councillor Laura Ross

Community Services Committee

Councillor Dexture Sarrazin
Councillor Fern Levesque
Councillor Garry Thibert

CARRIED – Recorded vote and the vote was unanimous

14. Questions from Public Pertaining to Agenda

15. In Camera (Closed) Session

16. Return to Regular Session

17. Motions Resulting from Closed Session

18. Adjournment

18.1 Adjournment of the meeting

Resolution Number 24-54

Moved by Deputy Mayor Mathew Gardiner
Seconded by Councillor Dexture Sarrazin

BE IT RESOLVED THAT the February 26, 2024 meeting adjourn at 7:24 p.m.

CARRIED – unanimous

Mayor

Clerk

DATE: MONDAY MARCH 11, 2024

6.2

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council adopt the minutes of the Regular Meeting of Monday February 26, 2024.

DATE: MONDAY MARCH 11, 2024

7.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa permits the sale of alcohol at Explorer's Point on Friday July 26, Saturday July 27 and Sunday July 28, 2024 with the understanding that all rules and regulations will be followed as set by the Liquor Control Board of Ontario.

AND FURTHER THAT Council of the Town of Mattawa endorses and supports the 2024 Mattawa Voyageur Days Festival as an event of municipal significance.

DATE: MONDAY MARCH 11, 2024

7.2

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

BE IT RESOLVED THAT refreshment vehicles regulated under By-law 09-14 be permitted to locate at Explorer's Point July 26-28, 2024 during Voyageur Days festival as requested by staff. Refreshment vehicle operators will be responsible for the following:

- 1) Obtain all approvals before operating from the North Bay and District Health Unit, Fire Dept. and Building Dept. under sections 6 and 7 of By-Law 09-14.
- 2) Notify the By-law Department with all approvals no later than July 24, 2024 at 5:00 p.m. prior to installation at Explorer's Point.
- 3) Be responsible to ensure that the immediate area is cleaned at all times.

From: [Krystal McNeice](#)
To: [Info](#)
Subject: Mattawa's Support - YWHO Application
Date: February 20, 2024 1:41:37 PM
Attachments: [Elmwood - Full Package Feb 2024.pdf](#)
[Municipality Letter of Support - YWHO.docx](#)

Hello

The Children's Aid Society of the District of Nipissing and Parry Sound is currently in the process of applying for the establishment of a Youth Wellness Hub, and we believe that your municipality's support would significantly contribute to the success of our application.

Attached you will find more information about the programs and services already happening in partnership with our community at our Elmwood location (proposed site).

The deadline for submitting our application is March 15, 2024. If your organization is able to provide a letter of support, we kindly request that it be sent to us by **(March 12, 2024, ideally a few days before the deadline)** to ensure ample time for inclusion in our application package. The letter can be addressed to our Executive Director, Ms. Gisèle Hébert at gisele.hebert@parnipcas.org.

We greatly appreciate your consideration of our request and look forward to the possibility of working together to enhance the well-being of our community's youth.

If you have any questions, please do not hesitate to contact us.

Krystal McNeice - She/Her

Communications | Special Projects | Executive Assistant
Children's Aid Society of the District of Nipissing and Parry Sound
433 McIntyre Street West, North Bay, ON P1B 2Z3
krystal.mcneice@parnipcas.org



140 ELMWOOD

Where Kids & Families Grow

The Children's Aid Society of the District of Nipissing and Parry Sound

www.140elmwood.com | (705) 472-0910

Youth Wellness Hubs Ontario



History YWWHO

For more information, please visit youthhubs.ca

YWWHO was inspired by the integrated collaborative care team model developed by youth, family members, clinicians and researchers as part of the YouthCan IMPACT research project launched in 2014.

As part of the YouthCan IMPACT trial, hubs were developed and implemented in Toronto to serve both research participants and community youth. These hubs later became part of Youth Wellness Hubs Ontario.

YWWHO supports local service providers to work together in a new way, providing young people in Ontario aged 12 to 25 with access to a full range of integrated services that support their individual needs, including mental health and substance use supports, primary care, education, employment, housing and other social services in one youth-friendly space. YWWHO's is designed to improve experiences and outcomes for youth by:

Increasing access to rapid, low-barrier services.

Providing tailored, high-quality programs co-developed with youth to meet their needs.

Reducing transitions by providing care in one location.

Each hub works with local service providers and partners in their communities across the province to bring together existing services to work together in a new way to deliver high-quality, developmentally appropriate services to youth and their families in their community.

Currently, there are 22 YWWHO's in Ontario, 3 in Northern Ontario



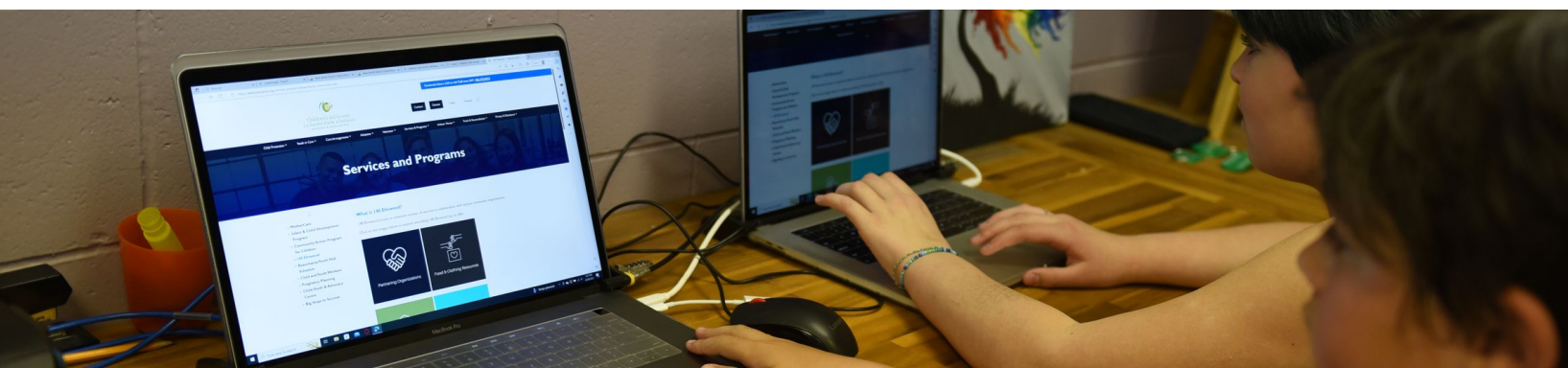
Kenora (indigenous-led Korora Chiefs Advisory)
Sudbury (housed in the YMCA)
Algoma (stand alone)

Mental Health Services

Substance Use Supports

Primary Health Care

Community & Social Supports



Efforts/Advocacy to be successful in having Elmwood designated a Youth Wellness Hub

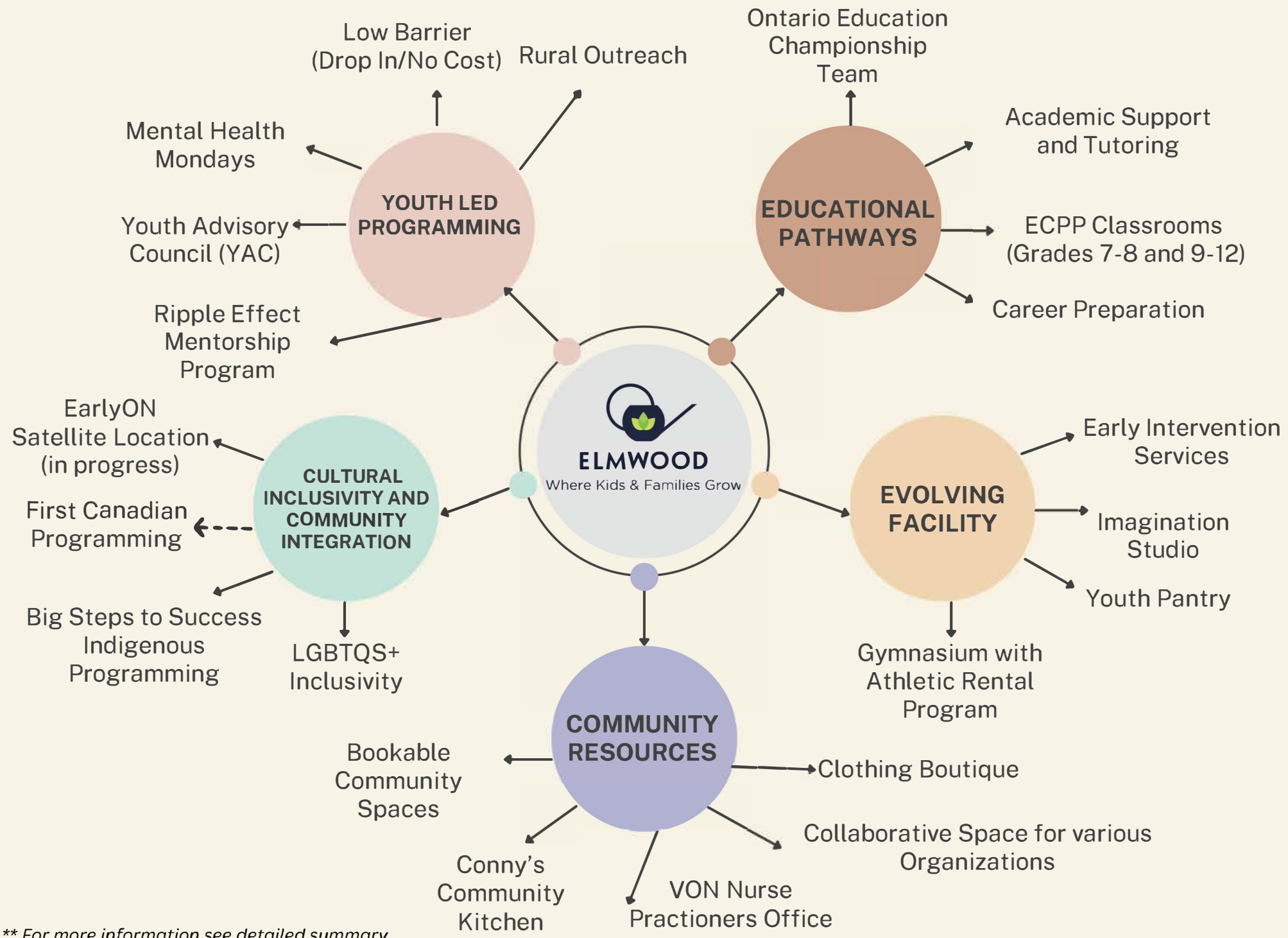


Recent Events

- Visited the YWHO in Sudbury.
- Met (virtually) with the YWHO Lead who stated she would assist in providing ongoing input and feedback to ensure a high-quality application is submitted.
- Provided MPP Vic Fedeli with information about YWHO and our intent.
- Facilitated a tour with Health Unit, Dr. Zimbalatti, Medical Officer of Health and Leads for the Icelandic Model, a whole community safety and wellbeing approach. Elmwood offers the youth space to allow for services and programming.
- Ongoing conversation with Youth Advisory Council (YAC) to discuss and identify gaps. Embedding the voice of youth to inform programs and services.



Where Kids & Families Grow



*** For more information see detailed summary*



ELMWOOD

GROW WITH US!

Building Utilization- *and we are just getting started!*

- Donor/Funders
- Youth Programming
- Elmwood Ambassadors
- Elmwood Users



Donors/Funders

- Beauchamp Family
- Ontario Education Championship Team
- Children's Aid Foundation of Canada
- Rotary Club
- Private Donors



Elmwood Ambassadors

- Victorian Order of Nurses
- Near North District School Board
- Early Intervention Services
- Trinity Infant Food Shelf

Youth Programming *provided by*

- | | |
|----------------------------------|-----------------------------|
| Assante Wealth Management | North Bay Health Unit |
| Big Brothers Big Sisters | March of Dimes |
| Endayaan Awejaa | Canadore College - Culinary |
| CMHA | Wasi Chefs |
| Hands | LERN |
| Community Support Team | Penny Tremblay - Playing |
| Digital Creator | Nice in the Sandbox |
| YES Employment | Service Canada |
| OUTloud North Bay | Gathering Place |
| White Pine Creative | City of North Bay - Transit |
| Fontaine & Associates Bankruptcy | |














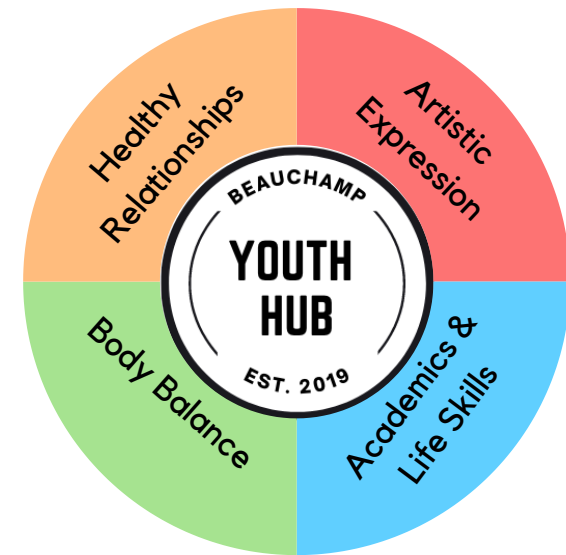
Elmwood Users

- Community Members
- CAS Service Users
- ProSports
- North Bay Panthers
- Ringuette Canada
- Gateway Hub
- Hands: Snap Programming
- PCMH (Childrens Mental Health Ontario) - North Bay Chapter
- TCI Training Nipissing-Parry Sound
- Catholic District School
- Zinzico
- Dreamcoat Fantasy Theater

PROGRAMMING FOR FEBRUARY 2024

140 ELMWOOD AVE - NORTH BAY, ON

MONDAY (YOUTH AGED 15+) 4-6PM	TUESDAY (YOUTH AGED 10+) 4-6PM	WEDNESDAY (YOUTH AGED 14+) 4-6PM	THURSDAY 4-6PM	FRIDAY NO PROGRAMMING
 Hands TheFamilyHelpNetwork.			1 FRIENDSHIP BRACELETS 	2
5 MENTAL HEALTH MONDAYS	6 DROP IN NIGHT: OPEN GYM	7 SAFE SEX AND FAMILY PLANNING 	8 DIY VALENTINE'S DAY CARDS	9
12 MENTAL HEALTH MONDAYS	13  DROP IN NIGHT: MAKE YOUR OWN HEART SHAPED PIZZA	14 COOKIE DECORATING @ CANADORE COLLEGE 	15 LEGO NIGHT 	16
19 NO YOUTH PROGRAMMING (FAMILY DAY)	20 DROP IN NIGHT: VIDEO GAMES AND OPEN GYM	21 ID CLINIC WITH SERVICE CANADA 	22 BIG STEPS INDIGENOUS PROGRAMMING AGED 7-17  	23
26 MENTAL HEALTH MONDAYS	27 YOUTH ADVISORY COUNCIL *VIRTUAL PARTICIPATION AVAILABLE	28 FINANCIAL LITERACY 	29 OPEN ART NIGHT	



Children's Aid Society
NIPISSING & PARRY SOUND

WWW.PARNIPCAS.ORG

IMPORTANT INFO:

Come check out our newly renovated youth hub

Reminder that programming is cancelled when buses are cancelled (i.e. Snow days)

Questions? Suggestions?

youthprogramming@parnipcas.org

140 Elmwood: Detailed Summary

Youth-Led Programming:

- Low Barrier Programming: Drop-In programming is anchored in four key areas — Artistic Expression, Healthy Relationships, Body Balance, and Academic Enrichment. Each area is designed to align with our 'Ready Set Go' guidelines, supporting youth as they navigate their journey towards independence.
- Mental Health Mondays: Collaborative sessions with Handsthefamilyhealthnetwork focusing on youth-led mental health discussions and toolbox building.
- Ripple Effect Mentorship Program: Providing youth with professional and leadership skills through peer support initiatives.
- Youth Advisory Council (YAC): Empowering young people to share their voice in decision-making processes and policies, this council serves as a vital link between the youth we serve and our senior leadership team and Board of Directors, fostering a culture of inclusive leadership.
- Community Partnership Engagement: With over 20 community partnerships, weekly presentations connect youth with local resources and care navigation.
- Rural Outreach in Parry Sound: Extending programming to our Parry Sound satellite location for rural inclusivity, leveraging existing youth programming at The Drop.

Education and Career Development Pathways:

- Ontario Education Championship Team (OECT): Collaborative educational support through programming, exploring alternative pathways through education.
- Career Preparation: Resume workshops, mock interviews, and agency presentations for workforce readiness.
- Academic Support and Tutoring: Emphasizing academic success, we offer weekly tutoring groups and provide exam support with Oxford Learning Centers, offering personalized assistance to students.
- Education and Community Partnership Program (ECP): In partnership with the Near North District School Board, 140 Elmwood is home to 9-12 and 7-8 classroom as part of the ECP. This initiative provides a supportive alternative environment for learning, enhancing our educational offerings within a nurturing and inclusive community setting.

Cultural Inclusivity and Community Integration:

- Cultural Programs: Monthly Activities with Big Brothers Big Sisters through the Big Steps to Success Partnership and Endaayaan Aweejaa with future plans to collaborate with YES Employment in bringing programming to the First Canadian population.
- Community Kitchen: Hosting diverse culinary classes and weekly family-style meals.
- On-Site Healthcare: Primary and sexual health services in partnership with VON Nurse Practitioners Office.
- EarlyON Satellite Location: In partnership with DNSSAB and Community Living, 140 Elmwood will proudly serve as an EarlyON satellite location in partnership with staffing from our Infant Child and Development program. This collaboration enhances our ability to provide comprehensive, early childhood development services to a broader community base.
- LGBTQ+ Inclusivity: Providing a safe, equitable space for LGBTQ+ programming, in partnership with organizations like OUTloud.

Community Resources and The Evolving Elmwood Facility:

- The Boutique and Youth Pantry: Offering essential clothing, hygiene supplies, and food items to support youth and families.
- Facility Features: "Imagination Studio" for creative arts, a fully equipped gym, Early Intervention Services, and the Conny's Community Kitchen for culinary education.
- Bookable Community Rooms: Versatile spaces for meetings, events, and community engagement including an enclosed outdoor courtyard with play structure.
- Athletic Rental Program: With grant funding secured from Canada Post, youth and families can borrow sporting equipment, such as skates, hockey gear, bikes, and scooters. This initiative ensures all children and youth who work with us have access to recreational opportunities and sports, promoting physical health and well-being.
- Home to Community Organizations: Serving as the base for diverse groups including the Foster Parent Association, various parenting programs, Parent Peer Support through Children's Mental Health Ontario, Adoption Support Group, ProSports, Panthers Baseball, and Dreamcoat Fantasy Theater.

(letterhead)

DATE

ADDRESS

Attn: Minister Fedeli, Minister Tibollo, Cyndy Dearden (YWHO), Maria Talotta (YWHO)

RE: Letter of Support for Youth Wellness Hub Ontario Application

I am writing to express (municipality's name), support for the Elmwood Youth Hub in its application to be designated and funded as one of Ontario's Youth Wellness Hubs.

As a representative of [Municipality Name], I am pleased to endorse the establishment of a Youth Wellness Hub in our region, recognizing the immense value it holds for the well-being of our youth. The YWHO aligns seamlessly with our municipal goals to create a supportive environment that nurtures the physical and mental well-being of our youth population.

Providing programming and activities for youth is challenging for municipalities and we believe the proposed hub has the potential to become a central resource for our youth, offering them the support and tools needed to navigate the complexities of adolescence and young adulthood. Furthermore, we look forward to ongoing engagement with hub representatives to offer programming and activities in YWHO pop ups in our community.

Activities for youth is a significant gap in our community, we urge you to provide our youth with a safe place to go where they can make meaningful connections and learn to become independent and better connected to their community and those who live in it.

Sincerely,

NAME, TITLE
MUNICIPALITY



SAVE THE DATE

MSO-North
Ministry of Municipal Affairs and Housing

2024 Northern Housing and Homelessness (Virtual) Forum

Date: Tuesday, May 28th, 2024 (from 10:30am-4:00pm EDT)

Location: Virtual meeting using Microsoft Teams platform

Agenda:

We are working on some exciting topics for you related to current housing and homelessness issues. Please mark your calendars with the date of this event as you don't want to miss out on important housing and homelessness updates and training.

Who Should Attend:

This half day session will be of interest to staff working within municipalities, District Social Services Administration Boards and Indigenous Housing Providers, who are involved in housing and homelessness initiatives, or have interest in the work of facilitating the creation of affordable and community housing initiatives. We believe that this will prove to be an essential and beneficial forum for everyone wanting to learn and collaborate on this important topic.

Why attend:

In addition to the impressive list of guest speakers that we are planning to invite, everyone who attends will leave the session with a greater understanding of current housing and homelessness issues, opportunities and a broader list of stakeholder contacts to engage with.

Registration form:

Feel free to register at anytime using this link: [Registration Form](#)

Please note that you should receive an automatic response that you are registered.

Inquiries:

<p>Cindy Couillard, Housing Team Lead – Sudbury Office Email: cindy.couillard@ontario.ca Phone: 706-665-2522</p>	<p>Jessica Vail, Housing Team Lead – Thunder Bay Office Email: jessica.vail@ontario.ca Phone: 807-633-6358</p>
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To Mattawa Council,
February 8, 2024

2024 year is upon us. The Mattawa Good Time Cruisers, once again, would like to host some indoor drive in movies in the Mike Rodden arena along with car show, music, and bbq.

Our group would provide the movie, license, equipment, insurance, and car show. The town of Mattawa would run the cantine to serve drinks, snacks BBQ.

These events would take place in the afternoon, rain or shine, and open to all surrounding communities. Movie to be played first with the entry fee of \$10 per person, or \$20 per family.

All profit proceeds will be to support the Mattawa Youth program.

We are asking for the use of the arena at no cost.

Any questions or suggestions can be forwarded by e-mail at mattgoodtimecruisers@gmail.com

or Call or text me at (705) 303-5699 ask for Super Dave

Thank you, awaiting response



To Mattawa Council,
2024

February 8,

The 2024 car enthusiast season is upon us. The Mattawa Good Time Cruisers is asking for permission of use of the Explorers Point grounds, as we did last year.

With the approval of the Town of Mattawa, we would set up a car meet and greet on Sunday afternoons, for the season of 2023, from 3pm to 6pm. In which we would have cars, good folks, entertainment, and music. A FREE get together for all surrounding communities.

If a confectionary kiosk is required, we will use our Rock'n'Roller trailer to sell drinks, candy bars, and popcorn. Where the Health Unit will be advised of when we do so.

All profits are distributed among local charities at the end of the year.

There is no costs to the Town of Mattawa for these weekly events.

Any questions or suggestions can be forwarded by e-mail at mattgoodtimecruisers@gmail.com

Call or text me at (705) 303-5699 ask for Super Dave

Thank you, awaiting response

To the Town of Mattawa

February 8, 2024

I Dave Thibault, admin for the Mattawa Good Time Cruisers, would like to host and organize a Canada Day Parade and car show.

The route chosen is as follow: Begin at Syd Turcotte park, follow the river to pine street, then on Bangs to Main street, then to Explorers Point for Canada Day Festivities.

Festivities will be at the Explorers point grounds, which includes food court, live music at band shell, car show, kids bike decorating contest, family activities, vendors, museum, etc...

Only cost to the Town of Mattawa would be to purchase trophies, for car show and bike decorating contest, and live entertainment and can be discussed further on.


This is a free event to attend and participate. This Canada day we will not be introducing our indoor drive in, we have a seperate venue for that on another date.

We will contact local services, such as, OPP. Ambulance, Hospital, Hwy dept and both Fire depts. All are in agreement to participate.

So we are looing for the Towns approval to proceed with plans.

Thanks,

Mattawa Good Times Cruisers



1

DATE: MONDAY MARCH 11, 2024

9.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

WHEREAS World Autism Day will be recognized on April 2, 2024 in Canada thanks to Bill S-206, An Act Respecting World Autism Awareness Day; and

WHEREAS Autism Spectrum Disorder (ADS) affects more than 135,000 Ontarians. Autism Spectrum Disorder is a neurodevelopmental disorder affecting 1 in every 66 Canadian children, as well as their friends, family and community; and

WHEREAS Autism Ontario is the leading source of information and referral on autism and one of the largest collective voices representing the autism community. Since 1973 Autism Ontario has been providing support, information and opportunities for thousands of families and individuals across the province; and

WHEREAS Autism Ontario is dedicated to increasing public awareness about autism and the day-to-day issues faces by individuals with autism, their families and the professionals with whom they interact.

BE IT RESOLVED THAT Council of the Town of Mattawa proclaim April 2, 2024 as World Autism Day in the Town of Mattawa.

AND FURTHER THAT Council directs staff to raise a flag for World Autism Day.

THE CORPORATION TOWN OF MATTAWA

MOVED BY: COUNCILLOR _____

SECONDED BY: COUNCILLOR _____

WHEREAS Forest fires are a very real threat to rural municipalities; and

WHEREAS smoke from forest fires put people's health at risk. This is especially true of children and the elderly. The David Suzuki Foundation reports that wildfires kill many thousands of people per year and most of the deaths are from smoke inhalation; and

WHEREAS forest fires are a very real danger to the climate and according to The Guardian, in 2023 they emitted three times as much carbon as the entire carbon footprint of Canada; and

WHEREAS according to the John Crace interview in The Guardian with William Kurz, a retired scientist with Natural Resources Canada, around two billion tonnes of carbon have been released into the atmosphere from forest fires in 2023; and

WHEREAS carbon emissions from forest fires are not counted against Canada's Paris agreement commitments, according to Kurz, but they far exceeded all of the emissions tied to Canada's economy (670 mega tonnes, or 0.67 billion tonnes, according to Environment and Climate Change Canada); and

WHEREAS that standing healthy forest serves as a carbon sink, drawing in carbon, but once destroyed by fire, even though second growth takes its place, it is much less effective for many decades; and

WHEREAS the federal government owns no water bombers and assists the provinces through the CIFFC, Canadian Interagency Forest Fire Centre, a spokesperson with CIFFC says that last year there were too many requests and not enough inventory to meet the needs of the country; and

AND WHEREAS as reported by De Havilland Canada who manufacture the Canadian made water bomber, they have contracts with European countries for the next 22 of its new DHC-515 planes, which will take until 2029 or 2030 to complete and there will be very little production available to replace the aging water bombers in Ontario and the rest of Canada.

BE IT RESOLVED THAT the Council of the Town of Mattawa urges and encourages the Federal Government to commit additional funds for cost sharing of provincial firefighting and to consider the development of a national strategy of firefighting. Furthermore, we urge the federal government to consider the measures necessary for acquiring a national fleet of Canadian- made waterbombers, with home bases strategically located to best serve and respond to the needs of rural communities, and a national fire administration to better coordinate and manage efforts across the country. We also encourage the

introduction of a program similar to the Joint Emergency Preparedness Program (JEPP} which was ended in 2013. And we encourage Minister Graydon Smith to step up the on-the-ground firefighting capability and water bomber acquisitions in Ontario.

AND FURTHER THAT this resolution be forwarded to the Right Honourable Justin Trudeau, Prime Minister of Canada, the Honourable Bill Blair, Minister of National Defence, the Honourable Doug Ford, Premier of Ontario, the Honourable Graydon Smith, Minister of Natural Resources and Forestry of Ontario, the Honourable Vic Fideli, Minister of Economic Development Ontario, the Federation of Canadian Municipalities (FMC} and the Association of Municipalities Ontario (AMO).

AND FURTHER THAT this resolution be shared with all 444 municipalities in Ontario for their consideration and adoption.



INFORMATION REPORT

PREPARED FOR: MEMBERS OF COUNCIL
PREPARED BY: MAYOR RAYMOND A. BÉLANGER
TITLE: PHYSICIAN RECRUITMENT UPDATE
DATE: MONDAY MARCH 11, 2024
REPORT NO: 24-18R

BACKGROUND

The Physician Recruitment Committee consists of appointed Members from Councils of the Town of Mattawa (Raymond Bélanger), Townships of Bonfield (Narry Paquette) and Papineau-Cameron (Mélanie Chenier) and the Municipalities of Calvin (Richard Gould) and Mattawan (Janet McNabb).

Other members of the committee consist of Dr. Bryan Williams (Chief of Staff), Tanya Bélanger (President & CEO), Amy Morrison (VP Corporate Services & CFO/Administrator), Christine Thompson (VP Clinical Services/CNO), Kayla Michaud (Physician Recruiter) and Lisa Michaud (Recorder).

ANALYSIS & DISCUSSION

The Physician Recruitment Committee did look into international physician programs. This would entail a 12-week preceptorship the downside is there is no guarantee that the physician would stay in the Mattawa area. The physician could complete the training and choose to leave therefore we have opted out as our resources are already stretched thin. We will keep our site as listed for an international physician who has completed their training and is looking to start a practice.

The ministry funding for physicians has been extended to the end of March 2024. There has been talk that it will remain in place indefinitely given the current challenges in small hospitals. These are monies that our Emergency on-call physicians have been receiving since 2021. It is a supplement that has been very effective at enticing locums to work in our Emergency Department. These funds are separate from our physician recruitment funds.

The committee discussed fundraising. The Hospital is currently in the application process for a hospital 50/50 to fundraise for necessary medical equipment. We will also be resurrecting the Tee It Up Charity Golf Tournament in 2024.

We have been accepted into the Emergency Department Locum Program (EDLP). This program is comparable to an agency, they pay physicians an increased income and post vacancies that they can choose from. There was some resistance to this program at first but it has proven to be very effective at filling openings in our physician on call schedule. With the help of EDLP locums we did not have to close the Emergency Department at all this summer.

One of our regular locums who picks up 5-6 shifts a month may choose not to continue with us after Meditech Expanse goes live in April 2024.

Our three return of service agreements are coming closer to finishing their education we look forward to having them on board.

We are not currently registered with NOSM we have talked about the possibility of teaming up with NBRHC but with so many locums covering our Emergency Department we are not sure it would be feasible.

Currently we have two applications out to the Ministry one is for an additional Nurse Practitioner (NP) for the Emergency Department to help with the flow. An NP would allow for less acute patients to get seen faster.

FINANCIAL IMPLICATIONS

Monday, March 13th, 2023 Regular Meeting of Council – Page 66

Moved by Councillor Garry Thibert
Seconded by Councillor Laura Ross

BE IT RESOLVED THAT the Council of the Corporation of the Town of Mattawa approve a five year annual financial commitment of \$13,769.54 per year for the Mattawa Physician Recruitment Initiative.

AND FURTHER THAT the annual contribution will begin in 2024 until the final payment in 2028 payable in January of each year.

CARRIED – unanimous

Ms. Morrison provided an overview of the budget.

- The budget report refers to fiscal year ending December 31, 2023.

RELEVANT POLICY/LEGISLATION

RECOMMENDATIONS/RESOLUTION

It is recommended that Council receives this report.

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-18R titled Physician Recruitment Update.

Budget Comparison - at December 31, 2023

	Budget	Actual	Variance
<u>Fund Contributions</u>			
Revenue from Townships/Munisipalities	31,699.56	36,499.56	- 4,800.00 *
Revenue from Hospital	12,000.00	12,000.00	-
Total Revenue	\$ 43,699.56	\$ 48,499.56	-\$ 4,800.00
<u>Expenses</u>			
Physician Site Visits/Resident Get-Away Weekend	-	-	
Academic Days at Universities/Other Recruitment Fairs	-	-	
Giveaways	-	-	
Advertising/Invitations/Marketing Expenses	500.00	1,532.42	- 1,032.42
Physician Retention Office Space (2 months first 3 years)	-	-	
Physician Incentives (travel, accomodation, etc)	5,000.00	3,380.31	1,619.69
Recruiter Costs	6,718.79	5,069.71	1,649.08
Expenses before Incentives	12,218.79	9,982.44	\$ 2,236.35
Signing Incentives	100,000.00	100,000.00	-
Total Expenses	112,218.79	109,982.44	2,236.35
Net Surplus / (Deficit)	- 68,519.23	- 61,482.88	7,036.35
Opening Fund Balance	124,491.52	124,491.52	
Cumulative Fund Balance	55,972.29	63,008.64	

**Variance due to catch up payments from Bonfield*

Recruitment Fund - Cumulative Report

At December 31, 2023

	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Contributions							
Mattawa Hospital	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
Town of Mattawa	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54	\$ 13,769.54
CalvinTownship	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
MattawanTownship	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32	\$ 2,011.32
PapineauTownship	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70	\$ 12,218.70
Bonfield Township	\$ 1,200.00	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ 6,000.00
Total Contributions	\$ 43,699.56	\$ 43,699.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 42,499.56	\$ 48,499.56
Physician Site Visits/Resident Get-Away Weekend							
Academic Days at Universities/Other Recruitment Fairs	\$ -	\$ 1,904.01	\$ 1,362.03	\$ 2,954.23	\$ 634.11		
Giveaways							
Advertising/Invitations/Marketing Expenses	\$ -	\$ -	\$ 150.00	\$ 767.76			\$ 1,532.42
Physician Retention Office Space (2 months first 3 years)	\$ -	\$ -	\$ -	\$ -			
Physician Incentives (travel, accomodation, etc)	\$ -	\$ 7,000.00	\$ -	\$ -		\$ 11,982.24	\$ 3,380.31
Recruiter Costs	\$ 3,953.11	\$ 7,906.23	\$ 5,259.48	\$ 5,595.65	\$ 6,187.54	\$ 6,249.45	\$ 5,069.71
Return of Service Incentives						\$ 50,000.00	\$ 100,000.00
Payment to MBEDC for Dr. L incentive	\$ 21,000.00	\$ -	\$ -	\$ -			
Total Disbursements	\$ 24,953.11	\$ 16,810.24	\$ 6,771.51	\$ 9,317.64	\$ 6,821.65	\$ 68,231.69	\$ 109,982.44
Net Change	\$ 18,746.45	\$ 26,889.32	\$ 35,728.05	\$ 33,181.92	\$ 35,677.91	\$ (25,732.13)	\$ (61,482.88)
Cumulative Fund Balance	\$ 18,746.45	\$ 45,635.77	\$ 81,363.82	\$ 114,545.73	\$ 150,223.65	\$ 124,491.52	\$ 63,008.64



INFORMATION REPORT

PREPARED FOR: MAYOR BÉLANGER AND MEMBERS OF COUNCIL
PREPARED BY: AMY LECLERC, MUNICIPAL CLERK/REVENUE SERVICES CLERK
TITLE: ANNUAL DRINKING WATER SYSTEM REPORTS FROM OCWA
DATE: MONDAY MARCH 11, 2024
REPORT NO: 24-19R

BACKGROUND

The Ontario Clean Water Agency (OCWA) has recently completed the following annual reports on behalf of the Corporation of the Town of Mattawa:

1. Drinking Water Systems Regulation O. Reg. 170/03 - Section 11 Annual Report which is due on February 28th of each year.
2. Summary Report for Municipalities O. Reg. 170/03 - Schedule 22 Mattawa Drinking Water System which is due on March 31st of each year.

ANALYSIS & DISCUSSION

Copies of both reports are available for viewing by the public at the Mattawa Municipal Office. Both water reports will also be posted on the Town of Mattawa Website (www.mattawa.ca).

As part of the regulations both reports must be passed by Council Resolution with a copy of such submitted to Ontario Clean Water Agency for auditing and inspection purposes.

FINANCIAL IMPLICATIONS

RELEVANT POLICY/LEGISLATION

Drinking Water Systems Regulation O. Reg. 170/03 - Section 11 Annual Report
Summary Report for Municipalities O. Reg. 170/03 - Schedule 22 Mattawa Drinking Water System

RECOMMENDATIONS/RESOLUTION

It is recommended that Council receives this report and accepts the drinking water reports as they will be posted on the municipal website.

BE IT RESOLVED THAT the Council of the Town of Mattawa receives Report # 24-19R titled Annual Drinking Water System Reports from OCWA.

AND FURTHER THAT Council formally accept the following reports for the Mattawa Drinking Water System as submitted by the Ontario Clean Water Agency to the Corporation of the Town of Mattawa:

- O. Reg. 170/03, Section 11 Annual Report
- O. Reg. 170/03, Section 22 Summary Report

February 14, 2024

CAO Paul Laperriere and Council
The Corporation of the Town of Mattawa
160 Water Street, P.O. Box 390,
Mattawa, ON P0H 1V0

Re: 2023 Annual/Summary Report for the Mattawa Drinking Water System

Dear Paul Laperriere and Council:

Ontario's Drinking-Water Systems Regulation (O. Reg. 170/03), made under the *Safe Drinking Water Act in 2002*, requires that the owner of a drinking water system prepare an Annual Report and an Annual Summary Report of the operation of the system and the quality of its water.

Annual Report

The annual report must cover the period of January 1st to December 31st in a year and must be prepared not later than February 28th of the following year. Pursuant to the legislative requirements, enclosed for your records is the 2023 Annual Report for the Mattawa Drinking Water System.

In accordance with Section 11 (6), the annual report must:

- (a) contain a brief description of the drinking-water system, including a list of water treatment chemicals used by the system during the period covered by the report;
- (b) summarize any reports made to the Ministry under subsection 18 (1) of the Act or section 16-4 of Schedule 16 during the period covered by the report;
- (c) summarize the results of tests required under the Regulation, or an approval or order, including an OWRA order, during the period covered by the report and, if tests required under this Regulation in respect of a parameter were not required during that period, summarize the most recent results of tests of that parameter;
- (d) describe any corrective actions taken under Schedule 17 or 18 during the period covered by the report;
- (e) describe any major expenses incurred during the period covered by the report to install, repair or replace required equipment; and
- (f) if the case of a large municipal residential system or a small municipal residential system, include a statement of where a report prepared under Schedule 22 will be available for inspection under subsection 12 (4) O. Reg. 170/03, s. 11 (6).

In addition, Section 11 (7) gives the direction that a copy of an annual report for the system is given, without charge, to every person who requests a copy and be made available for inspection by any member of the public during normal business hours. The reports should be made available at the office of the Town, or at a location that is accessible to the users of the water system.

Summary Report

The annual summary report must cover the period of January 1st to December 31st in a year and must be prepared not later than March 31st of the following year. Pursuant to the legislative requirements, enclosed for your records is the 2023 Annual Summary for the Mattawa Drinking Water System.

As required in *Schedule 22, Summary Reports for Municipalities*, the annual summary must:

- (2) (a) list the requirements of the Act, the regulations, the system's approval, drinking water works permit, municipal drinking water licence, and any orders applicable to the system that were not met at any time during the period covered by the report; and
 - (b) for each requirement referred to in clause (a) that was not met, specify the duration of the failure and the measures that were taken to correct the failure.
- (3) The report must also include the following information for the purpose of enabling the owner of the system to assess the capability of the system to meet existing and planned uses of the system:
 1. A summary of the quantities and flow rates of the water supplied during the period covered by the report, including monthly average and maximum daily flows.
 2. A comparison of the summary referred to in paragraph 1 to the rated capacity and flow rates approved in the system's approval, drinking water works permit or municipal drinking water licence, or if the system is receiving all of its water from another system under an agreement pursuant to subsection 5 (4), to the flow rates specified in the written agreement.

In addition, Section 12 (1) – 4 – gives the direction that a copy of the annual summary for the system is given, without charge, to every person who requests a copy and be made available for inspection by any member of the public during normal business hours. The reports should be made available at the office of the Town, or at a location that is accessible to the users of the water system.

These reports were prepared by the Ontario Clean Water Agency on behalf of the Town of Mattawa and are based on information kept on record by OCWA at the Mattawa WTP. The reports cover the period January 1st to December 31st 2023.

Please note that any Provincial Officers Orders or non-compliance issues that you have received directly from the MOE should be reviewed. Where non-compliance with the Order or Issue is evident and it is not included in the attached 2023 Annual/Summary Report, then we recommend that this information be added to the report.

After your review and inclusion of any additional information, this report is to be provided to the Council members representing the Town of Mattawa before March 31, 2024. Please ensure this distribution.

Yours truly,
Ontario Clean Water Agency

Joshua Gravelle
Process and Compliance Technician

Copy to: Lori Duquette, Drinking Water Inspector, Ministry of the Environment, Conservation and Parks.

Mattawa Drinking Water System



2023 ANNUAL/SUMMARY REPORT

Prepared by the Ontario Clean Water Agency
on behalf of the Corporation of the Town of Mattawa

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APPENDIX B – Monthly Summary of Operational Data

INTRODUCTION

Municipalities throughout Ontario have been required to comply with Ontario Regulation 170/03 made under the Safe Drinking Water Act (SDWA) since June 2003. The Act was enacted following recommendations made by Commissioner O'Conner after the Walkerton Inquiry. The Act's purpose is to protect human health through the control and regulation of drinking water systems. O. Reg. 170/03 regulates drinking water testing, use of licensed laboratories, treatment requirements and reporting requirements.

Section 11 of Regulation 170/03 requires the owner to produce an Annual Report. This report must include the following:

1. Description of system & chemical(s) used
2. Summary of any adverse water quality reports and corrective actions
3. Summary of all required testing
4. Description of any major expenses incurred to install, repair or replace equipment

This annual report must be completed by February 28th of each year.

Section 22 of the regulation also requires a Summary Report which must be presented & accepted by Council by March 31st of each year for the preceding calendar year.

The report must list the requirements of the Act, its regulations, the system's Drinking Water Works Permit (DWWP), Municipal Drinking Water Licence (MDWL), Certificate of Approval (if applicable), and any Provincial Officer Order the system failed to meet during the reporting period. The report must also specify the duration of the failure, and for each failure referred to, describe the measures that were taken to correct the failure.

The Safe Drinking Water Act (2002) and the drinking water regulations can be viewed at the following website: <http://www.e-laws.gov.on.ca>.

To enable the Owner to assess the rated capacity of their system to meet existing and future planned water uses, the following information is also required in the report.

1. A summary of the quantities and flow rates of water supplied during the reporting period, including the monthly average and the maximum daily flows,
2. A comparison of the summary to the rated capacity and flow rates approved in the systems approval, drinking water works permit or municipal drinking water licence or a written agreement if the system is receiving all its water from another system under an agreement.

The reports have been prepared by the Ontario Clean Water Agency (OCWA) on behalf of the Owner and presented to council as the 2023 Annual/Summary Report.



Mattawa Drinking Water System

Section 11

2023 ANNUAL REPORT

Section 11 - ANNUAL REPORT

1.0 Introduction

Drinking-Water System Name: MATTAWA DRINKING WATER SYSTEM
Drinking-Water System No.: 210001905
Drinking-Water System Owner: The Corporation of the Town of Mattawa
Drinking-Water System Category: Large Municipal, Residential System
Period being reported: January 1, 2023 to December 31, 2023

Does your Drinking Water System serve more than 10,000 people? No

Is your annual report available to the public at no charge on a web site on the Internet? Yes

Location where Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.

Town Hall at 160 Water Street and on the Municipal website at www.mattawa.ca

Drinking Water Systems that receive drinking water from the Mattawa Drinking Water System

The Mattawa Drinking Water System (DWS) provides all drinking water to the community of Mattawa.

The Annual Report was not provided to any other Drinking Water System Owners.

The Ontario Clean Water Agency prepared the 2023 Annual/Summary Report for the Mattawa DWS and provided a copy to the system owner; the Town of Mattawa. The Mattawa DWS is a stand-alone system that does not receive water from or send water to another system.

Notification to system users that the Annual Report is available for viewing is accomplished through:

- A public access notice via the web and a public access notice via Town Office.
- System analysis and reports available in the water System Information Binder available for the public to review at the Town Office.

2.0 Mattawa Drinking Water System (DWS No. 210001905)

The Mattawa DWS is owned by the Corporation of the Town of Mattawa and consists of a Class II Distribution and Supply System. The Ontario Clean Water Agency (OCWA) is designated the Overall Responsible Operator for both the water supply and water distribution facilities.

Raw Water Supply

The water supply system for the Town of Mattawa consists of Well No. 1, Well No. 2, and an in-ground water storage reservoir that floats on the distribution system. These two groundwater supply wells, as well as the reservoir, provide drinking water to the residents of Mattawa. In accordance with the Municipal Drinking Water Licence, the drinking water system shall not be operated to exceed 6,540 cubic meters per day (m³/d).

Wells No. 1 and No. 2 are located inside a single structure situated at 400 Bissett Street in the Town of Mattawa. This facility houses two well pumps, an ultraviolet (UV) disinfection system, a sodium hypochlorite disinfection system, all control, monitoring, and alarm systems, as well as a standby diesel generator.

The wells are operated by OCWA and are utilized on a duty/standby basis. Well No. 1 is operated as the duty well from 6 am to midnight. Well No. 2 is used as the duty well from midnight to 6 am, for energy conservation purposes. The switchover of duty wells is automatically done via a timer within the plant programmable logic controller (PLC).

Well No. 1 is equipped with a vertical turbine pump capable of delivering 53.0 L/s at 105.8 m of total dynamic head. Well No. 2 has a vertical turbine pump rated at 22.7 L/s with a total dynamic head of 91.5 m. Recently variable frequency drive (VFD) installed for Well #2.

Water Treatment

Primary disinfection equipment includes two UV disinfection systems, each designed to deliver the required UV dosage at the rated capacity of the facility. Chlorination equipment includes a 200 L sodium hypochlorite (NaOCl) storage tank and dual chemical feed pumps that inject liquid chlorine into the system. Output from Well No. 1 and No. 2 is governed by system demand (water level in the reservoir). As the water level in the reservoir drops to the low water level (LWL), the selected duty well pump automatically starts.

The well pumps, UV disinfection system, sodium hypochlorite injection system, and analyzers are all supervised locally via the PLC. All alarms are instantly transmitted from the PLC to the alarm panel, which dials a security company and pages the Operator-on-call. Refer to the Treatment System Process Flow Chart for more facility detail.

In 2012, a supervisory control and data acquisition (SCADA) system installed to allow for continuous monitoring and recording. It includes alarming, enhanced operator control of the waterworks, and increased security features.

Water Storage and Pumping Capabilities

There is a 795 m³ (175,000 IMPG) in-ground storage reservoir within the distribution system located approximately 700 meters (m) northwest of the Pump-house.

Emergency Power

Stand-by power is provided by an on-site diesel generator with an automatic transfer switch. In the event of a power outage in the area, the diesel generator automatically starts, providing continuous power to the Pump-house.

Distribution System

The Mattawa DWS is categorized as a Large Municipal Residential Drinking Water System and serves an estimated population of 2150 residents. The system has approximately 1,050 service connections to residential and commercial consumers. There is approximately 20,000 m of various sized cast iron, ductile iron and polyvinyl chloride piping. There are 117 fire hydrants in the distribution system.

3.0 List of Water Treatment Chemicals Used Over the Reporting Period

The following chemicals used in the treatment process at the Mattawa Water Treatment Plant.

- Sodium hypochlorite – Secondary Disinfection

4.0 Significant Expenses Incurred in the Drinking Water System

OCWA is committed to maintaining the assets of the drinking water system and maintains a program of scheduled inspection and maintenance activities using a computerized Work Management System (WMS). OCWA implemented a new Workplace Management System (Maximo) in 2023, which better maintains and optimizes facility assets. All routine maintenance activities conducted at the water treatment plant accomplished in 2023.

Significant expenses incurred in the drinking water system include:

- TrojanUV Optiview failed. New seals and drive motor installed before returning to service.
- New UV #1 and #2 treatment units installed to replace old obsolete units.
- Reservoir level sensor failed and was replaced with spare. New spare purchased.
- Backflow preventer repaired.
- Free lighting upgrade to light-emitting diode (LED) using IESO's Save On Energy program.
- Purchase ultrasonic flowmeter. New flowmeter is proving to be very successful at correcting the erratic readings of the magnetic flowmeter. Ultrasonic flowmeter is not negatively affected by changes in conductivity due to sodium hypochlorite injection upstream.
- Internet speed and connectivity began failing and causing nuisance alarms. Experienced difficulties obtaining technicians for setting up the new internet provider and completing the switchover from old internet. Nuisance alarms ceased once the new internet was in place.
- Programming completed to switchover to new Bell internet service. Communications issues between the plant and reservoir are now resolved. Nuisance communication failure alarms have ceased.
- Purchased replacement for leaking chlorine drum pump.

Mattawa Drinking Water System – 2023 Annual/Summary Report

- River crossing watermain was reinforced with riprap on the river banks and new concrete collars were used to secure the watermain to the riverbed.

5.0 Drinking Water System Highlights

- The Ministry of the Environment, Conservation and Parks (MECP) performed their last annual inspection on November 29, 2022. The inspection included a physical assessment of the Mattawa Water Treatment Plant and a document review. The inspection report identified one non-compliance issue that has been resolved. Final inspection rating of 99.13% (discussed in last year’s annual report). No MECP inspections took place in 2023.
- SAI Global conducted an off-site audit prior to the onsite Re-Accreditation of the Mattawa Drinking Water System’s Quality and Environmental Management System (QEMS) on June 8, 2023. One opportunity for improvement (OFI) identified and resolved. The system and processes associated with the QEMS were evaluated on June 21, 2023 to ensure implementation of the Operational Plan and procedures and conformance to the Drinking Water Quality Management Standard version 2.0. One OFI identified and resolved. Re-accreditation achieved on June 21, 2023.

6.0 Details on Notices of Adverse Test Results and Other Problems Reported to & Submitted to the Spills Action Center

Based on information kept on record by OCWA, the Mattawa Drinking Water System had zero adverse water quality incidents reported to the MOE’s Spills Action Centre (MOE SAC).

7.0 Microbiological Testing Performed During the Reporting Period

Summary of Microbiological Data

Sample Type	# of Samples	Range of <i>E. coli</i> Results (min to max)	Range of Total Coliform Results (min to max)	# of HPC Samples	Range of HPC Results (min to max)
Raw (Well No. 1)	52	0 to 0	0 to 2	0	N/A
Raw (Well No. 2)	52	0 to 0	0 to 4	0	N/A
Treated	52	0 to 0	0 to 0	52	0 to 14
Distribution	156	0 to 0	0 to 0	42	0 to 8

Maximum Allowable Concentration (MAC) for *E. coli* = 0 Counts/100 mL

MAC for Total Coliforms = 0 Counts/100 mL

“<” denotes less than the laboratory’s method detection limit.

Notes: One microbiological sample is collected and tested each week from the raw (each well) and treated water supply. A total of three microbiological samples are collected and tested each week from the Mattawa distribution system.

Refer to *Appendix A* for a monthly summary of microbiological test results.

8.0 Operational Testing Performed During the Reporting Period

Summary of Raw Water Turbidity Data

Parameter	# of Samples	Range of Results (min to max)	Unit of Measure
Turbidity (Well No. 1)	12	0.24 to 0.31	NTU
Turbidity (Well No. 2)	12	0.26 to 0.37	

Summary of Chlorine Residual Data in the Distribution System

Parameter	No. of Samples	Range of Results (min to max)	Unit of Measure	Standard
Free Chlorine	364	0.21 to 1.21	mg/L	0.05

Note: A total of seven operational checks for chlorine residual in the distribution system are collected each week. Four (4) samples are tested one day and three (3) on a second day. The sample sets are collected at least 48-hours apart and samples collected on the same day are from different locations.

Refer to *Appendix B* for a monthly summary of the above operational data.

Summary of Nitrate & Nitrite Data (sampled at the water treatment plant)

Date of Sample	Nitrate Result Value	Nitrite Result Value	Unit of Measure	Exceedance
January 24	1.66	< 0.05	mg/L	No
April 12	1.59	< 0.05	mg/L	No
July 26	1.79	< 0.003	mg/L	No
October 10	1.76	< 0.003	mg/L	No

Maximum Allowable Concentration (MAC) for Nitrate = 10 mg/L
MAC for Nitrite = 1 mg/L

Summary of Total Trihalomethane Data (sampled in the distribution system)

Date of Sample	Result Value	Unit of Measure	Running Average	Exceedance
January 24	< 0.006	mg/L	Q1 = 0.004	No
April 28	< 0.006		Q2 = 0.005	
July 26	0.0044		Q3 = 0.005	
October 10	0.0047		Q4 = 0.005	

Maximum Allowable Concentration (MAC) for Total Trihalomethanes = 0.100 mg/L (Four Quarter Running Average)

Summary of Total Haloacetic Acids Data (sampled in the distribution system)

Date of Sample	Result Value	Unit of Measure	Running Average	Exceedance
January 24	< 0.002	mg/L	Q1 = 0.018	No
April 12	< 0.002		Q2 = <0.002	
July 26	< 0.0053		Q3 = 0.003	
October 10	< 0.0053		Q4 = 0.004	

Maximum Allowable Concentration (MAC) for Total Haloacetic Acids = 0.080 mg/L (Four Quarter Running Average)

Summary of Most Recent Lead Data under Schedule 15.1

(applicable to the following drinking water systems; large municipal residential systems, small, municipal residential systems, and non-municipal year-round residential systems)

The Mattawa DWS was eligible to follow the “Exemption from Plumbing Sampling” as described in section 15.1-5(9) and 15.1-5(10) of Schedule 15.1 of Ontario Regulation 170/03. The exemption applies to a drinking water system if, in two consecutive periods at reduced sampling, not more than 10% of all samples from plumbing exceed the maximum allowable concentration (MAC) of 10 ug/L or 0.01 mg/L for lead. As such, the system was required to test for total alkalinity and pH in one distribution sample collected during the periods of December 15 to April 15 (winter period) and June 15 to October 15 (summer period). This testing is required in every 12-month period with lead testing in every third 12-month period. The Town of Mattawa has been sampling lead every term. Two rounds of lead, alkalinity and pH testing were carried out on April 12th and October 10th of 2023. Results are summarized in the table below.

Summary of Lead, pH & Alkalinity Data (sampled in the distribution system)

Date of Sample	# of Samples	Sample Location	Lead (ug/L)	Field pH	Alkalinity (mg/L)
April 12	1	Hydrant at Mattawan & Gorman	0.71	7.50	45.3
April 12	1	Hydrant at 1 st and Bissett St.	0.02	7.70	47.5
October 10	1	Mattawa Waterfront Hydrant	0.11	7.45	42
October 10	1	Mattawan & Gorman Hydrant	0.02	7.48	41

Most Recent Schedule 23 Inorganic Data Tested at the Water Treatment Plant

Parameter	Result Value	Unit of Measure	Standard	Exceedance
Antimony	<0.0005	mg/L	0.006	No
Arsenic	<0.001	mg/L	0.01	No
Barium	0.03	mg/L	1	No
Boron	0.02	mg/L	5	No
Cadmium	<0.0001	mg/L	0.005	No
Chromium	<0.001	mg/L	0.05	No
Mercury	<0.0001	mg/L	0.001	No
Selenium	<0.001	mg/L	0.01	No
Uranium	<0.001	mg/L	0.02	No

Note: Sample required every 36 months (sample date = September 8, 2021). Next sampling scheduled for September 2024.

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Most Recent Schedule 24 Organic Data Tested at the Water Treatment Plant

TREATED WATER	Sample Date (yyyy/mm/dd)	Sample Result	MAC	Number of Exceedances	
				MAC	1/2 MAC
Alachlor (ug/L) - TW	2021/09/08	< 0.5	5.0	No	No
Atrazine + N-dealkylated metabolites (ug/L) -	2021/09/08	< 1.0	5.0	No	No
Azinphos-methyl (ug/L) - TW	2021/09/08	< 2.0	20.0	No	No
Benzene (ug/L) - TW	2021/09/08	< 0.5	1.0	No	No
Benzo(a)pyrene (ug/L) - TW	2021/09/08	< 0.01	0.01	No	Yes
Bromoxynil (ug/L) - TW	2021/09/08	< 0.5	5.0	No	No
Carbaryl (ug/L) - TW	2021/09/08	< 5.0	90.0	No	No
Carbofuran (ug/L) - TW	2021/09/08	< 5.0	90.0	No	No
Carbon Tetrachloride (ug/L) - TW	2021/09/08	< 0.2	2.0	No	No
Chlorpyrifos (ug/L) - TW	2021/09/08	< 1.0	90.0	No	No
Diazinon (ug/L) - TW	2021/09/08	< 1.0	20.0	No	No
Dicamba (ug/L) - TW	2021/09/08	< 1.0	120.0	No	No
1,2-Dichlorobenzene (ug/L) - TW	2021/09/08	< 0.4	200.0	No	No
1,4-Dichlorobenzene (ug/L) - TW	2021/09/08	< 0.4	5.0	No	No
1,2-Dichloroethane (ug/L) - TW	2021/09/08	< 0.2	5.0	No	No
1,1-Dichloroethylene (ug/L) - TW	2021/09/08	< 0.5	14.0	No	No
Dichloromethane (Methylene Chloride) (ug/L)	2021/09/08	< 4.0	50.0	No	No
2,4-Dichlorophenol (ug/L) - TW	2021/09/08	< 1.0	900.0	No	No
2,4-Dichlorophenoxy acetic acid (2,4-D) (ug/L)	2021/09/08	< 1.0	100.0	No	No
Diclofop-methyl (ug/L) - TW	2021/09/08	< 0.9	9.0	No	No
Dimethoate (ug/L) - TW	2021/09/08	< 2.5	20.0	No	No
Diquat (ug/L) - TW	2021/09/08	< 5.0	70.0	No	No
Diuron (ug/L) - TW	2021/09/08	< 10.0	150.0	No	No
Glyphosate (ug/L) - TW	2021/09/08	< 10.0	280.0	No	No
Malathion (ug/L) - TW	2021/09/08	< 0.5	190.0	No	No
Metolachlor (ug/L) - TW	2021/09/08	< 1.0	50.0	No	No
Metribuzin (ug/L) - TW	2021/09/08	< 5.0	80.0	No	No
Monochlorobenzene (Chlorobenzene) (ug/L)	2021/09/08	< 0.5	80.0	No	No
Paraquat (ug/L) - TW	2021/09/08	< 1.0	10.0	No	No
PCB (ug/L) - TW	2021/09/08	< 0.1	3.0	No	No
Pentachlorophenol (ug/L) - TW	2021/09/08	< 1.0	60.0	No	No
Phorate (ug/L) - TW	2021/09/08	< 0.5	2.0	No	No
Picloram (ug/L) - TW	2021/09/08	< 5.0	190.0	No	No
Prometryne (ug/L) - TW	2021/09/08	< 0.25	1.0	No	No
Simazine (ug/L) - TW	2021/09/08	< 1.0	10.0	No	No
Terbufos (ug/L) - TW	2021/09/08	< 0.4	1.0	No	No
Tetrachloroethylene (ug/L) - TW	2021/09/08	< 0.3	10.0	No	No
2,3,4,6-Tetrachlorophenol (ug/L) - TW	2021/09/08	< 1.0	100.0	No	No
Triallate (ug/L) - TW	2021/09/08	< 1.0	230.0	No	No
Trichloroethylene (ug/L) - TW	2021/09/08	< 0.3	5.0	No	No
2,4,6-Trichlorophenol (ug/L) - TW	2021/09/08	< 0.7	5.0	No	No
2-methyl-4-chlorophenoxyacetic acid (MCPA) (2021/09/08	< 10.0	100.0	No	No
Trifluralin (ug/L) - TW	2021/09/08	< 1.0	45.0	No	No
Vinyl Chloride (ug/L) - TW	2021/09/08	< 0.2	1.0	No	No

Note: Sample required every 36 months (sample date = September 8, 2021). Next sampling scheduled for September 2024.

Inorganic or Organic Test Results that Exceeded Half the Standard Prescribed in Schedule 2 of the Ontario Drinking Water Quality Standards.

No inorganic or organic parameter(s) listed in Schedule 23 and 24 of Ontario Regulation 170/03 exceeded half the standard found in Schedule 2 of the Ontario Drinking Water Standard (O. Reg. 169/03) during the reporting period.

Most Recent Sodium Data Sampled at the Water Treatment Plant

Date of Sample	# of Samples	Result Value	Unit of Measure	Standard	Exceedance
January 24, 2023	1	14.4	mg/L	20	No
January 16, 2018	1	13			No

Note: Sample required every 60 months. Next sampling scheduled for January 2028.

Most Recent Fluoride Data Sampled at the Water Treatment Plant

Date of Sample	# of Samples	Result Value	Unit of Measure	Standard	Exceedance
February 15, 2023	1	<0.10	mg/L	1.5	No
January 16, 2018	1	<0.15			No

Note: Sample required every 60 months. Next sampling scheduled for January 2028. Please note: sample collected on January 24, 2023; however, lab lost sample in transit to sub lab. Resample collected February 15, 2023.

Summary of Additional Testing Performed in Accordance with a Legal Instrument.

- Schedule C, Section 1.6 of Municipal Drinking Water Licence #195-101 requires the UV disinfection system to maintain a continuous pass-through UV dose of at least 40 millijoules per square centimeter (mJ/cm²) throughout the life span of the UV lamps.

A primary disinfection system consisting of two (2) parallel UV reactors (duty and standby), each rated to provide dosage of 40 mJ/cm² at a peak flow of 76 L/s, equipped with automatic switchover controls. Ultra-Violet Light Transmittance (UVT) is continuously monitored. If the duty reactor fails the following would occur:

- the low lift pump would shut off
- the (failed) duty UV reactor’s water inlet valve would close
- an alarm would be generated and sent through the emergency call-out system to alert operators of the failure of the duty reactor
- the standby UV reactor would switchover and begin producing water

Table 4 of the licence also requires the following parameters related to the UV disinfection system to be continuously monitored and recorded every four (4) hours:

UV Intensity(Calculated UV Dose) Measured continuously by the UV system. UV intensity is monitored by each individual unit’s control module and should the light intensity of the unit fall outside the specified range, the unit will automatically shut down and a standby unit will be activated. Such an event will be recorded by the UV control system.

Flow Rate The maximum flow rate through each of the units is 76 L/s (see Schedule A of DWWP 195-201) which is continuously measured by the raw/treated water flow meters. One flow meter measures flow from both wells, while the other flow meter only measures Well 2 flows. Each UV unit is equipped with a flow control valve and an electronically activated water

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shut-off valve which will automatically close in the event of a UV equipment malfunction, loss of power or ceases to provide an appropriate level of disinfection.

UV Transmittance UVT is continuously monitored.

Lamp Status Monitored by each unit's control module. Should the lamp status fail, the unit will automatically shut down and a standby unit will be activated. Such an event will be recorded by the UV control system.



Mattawa Drinking Water System

Schedule 22

2023 SUMMARY REPORT

FOR MUNICIPALITIES

Schedule 22 - SUMMARY REPORTS FOR MUNICIPALITIES

1.0 Introduction

Drinking-Water System Name:	MATTAWA DRINKING WATER SYSTEM
Municipal Drinking Water Licence (MDWL) No.:	195-101-4 (issued December 3, 2021)
Drinking Water Work Permit (DWWP) No.:	195-201-3 (issued December 3, 2021)
Permit to Take Water (PTTW) No.:	1546-9GHPLM (issued February 27, 2014)
Period being reported:	January 1, 2023 to December 31, 2023

2.0 Requirements the System Failed to Meet

The last MECP inspection report dated November 29, 2022 had one non-compliance issue, identified in last year's annual report. Final inspection rating was 99.13%.

According to information kept on record by OCWA; there were zero non-compliance issues that occurred during 2023. No MECP inspections took place in 2023.

3.0 Summary of Quantities and Flow Rates

Flow Monitoring

MDWL No. 195-101 requires the owner to install a sufficient number of flow measuring devices to permit the continuous measurement and recording of:

- the flow rate and daily volume of treated water that flows from the treatment subsystem the distribution system, and
- the flow rate and daily volume of water that flows into the treatment subsystem.

The flow monitoring equipment identified in the MDWL is present and operating as required. The flow meter is calibrated on an annual basis as specified in the manufacturers' instructions.

Water Usage

The following water usage tables summarize the quantities and flow rates of water taken and produced during the 2023 reporting period, including total monthly volumes, average monthly volumes, maximum monthly volumes, and maximum flow rates.

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Raw Water

2023 - Monthly Summary of Water Takings from the Source (Well #1)

Regulated by Permit to Take Water (PTTW) #1546-9GHPLM, issued February 27, 2014

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	29573	31771	35667	29798	31537	41064	41795	39544	32873	37082	29075	42649	422429
Average Volume (m ³ /d)	954	1135	1151	993	1017	1369	1348	1276	1096	1196	969	1376	1157
Maximum Volume (m ³ /d)	1203	1245	1322	1305	1529	1667	1594	1628	1293	1435	1264	1721	1721
PTTW - Maximum Allowable Volume (m ³ /day)	4582	4582	4582	4582	4582	4582	4582	4582	4582	4582	4582	4582	4582
Maximum Flow Rate (L/min)	3904	3595	4156	5080	4026	4033	4040	4713	4055	4203	4309	4364	5080
PTTW - Maximum Allowable Flow Rate (L/min)	3183	3183	3183	3183	3183	3183	3183	3183	3183	3183	3183	3183	3183

Well #1 experiences false instantaneous peaks.

2023 - Monthly Summary of Water Takings from the Source (Well #2)

Regulated by Permit to Take Water (PTTW) #1546-9GHPLM, issued February 27, 2014

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	4199	2044	2741	3109	3640	2729	3343	1754	4190	1365	8377	5839	43329
Average Volume (m ³ /d)	135	73	88	104	117	91	108	57	140	44	279	188	119
Maximum Volume (m ³ /d)	449	406	408	422	423	412	410	406	406	390	1081	794	1081
PTTW - Maximum Allowable Volume (m ³ /day)	1964	1964	1964	1964	1964	1964	1964	1964	1964	1964	1964	1964	1964
Maximum Flow Rate (L/min)	1295	1322	1241	1334	1352	1290	1308	1284	1243	1289	1300	1342	1352
PTTW - Maximum Allowable Flow Rate (L/min)	1364	1364	1364	1364	1364	1364	1364	1364	1364	1364	1364	1364	1364

2023 - Monthly Summary of Combined Water Takings from the Source (Well #1 and Well #2)

Regulated by Permit to Take Water (PTTW) #1546-9GHPLM, issued February 27, 2014

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	33772	33815	38409	32908	35177	43793	45138	41298	37063	38447	37451	48488	465758
Average Volume (m ³ /d)	1089	1208	1239	1097	1135	1460	1456	1332	1235	1240	1248	1564	1275
Maximum Volume (m ³ /d)	1361	1377	1466	1471	1570	1786	1936	1658	1638	1472	1688	1779	1936
PTTW - Maximum Allowable Volume (m ³ /day)	6546	6546	6546	6546	6546	6546	6546	6546	6546	6546	6546	6546	6546

The system's Permit to Take Water #1546-9GHPLM, allows the Municipality to withdraw water at the following rates:

Well No. 1: 4582.08 m³/day / 3183 L/minute

Well No. 2: 1964.16 m³/day / 1364 L/minute

Total Combined Daily Volume: 6546.24 m³/day

The system's Permit to Take Water #1546-9GHPLM allows the municipality to withdraw a maximum volume of 4582.08 m³ from Well No. 1 and 1964.16 m³ from Well No. 2 each day with a maximum of 6546.24 m³/d combined. A review of the raw water flow data indicates that the system never exceeded this allowable limit having a maximum volume of 1936 m³ in July 2023. The Permit also allows a maximum flow rate of 3183 L/minute for Well No. 1 and 1364

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L/minute for Well No. 2. Well 1 experiences false peaks on start-up, having a maximum recorded flow of 5080 L/minute in April 2023 for Well 1 and 1352 L/minute in May 2023 for Well 2.

Treated Water

2023 - Monthly Summary of Treated Water Supplied to the Distribution System

Regulated by Municipal Drinking Water Licence (MDWL) #195-101 - Issue 4, issued December 3, 2021

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Year to Date
Total Volume (m ³)	33772	33815	38409	32908	35177	43793	45138	41298	37063	38447	37451	48488	465758
Average Volume (m ³ /d)	1089	1208	1239	1097	1135	1460	1456	1332	1235	1240	1248	1564	1275
Maximum Volume (m ³ /d)	1361	1377	1466	1471	1570	1786	1936	1658	1638	1472	1688	1779	1936
MDWL - Rated Capacity (m ³ /day)	6540	6540	6540	6540	6540	6540	6540	6540	6540	6540	6540	6540	6540

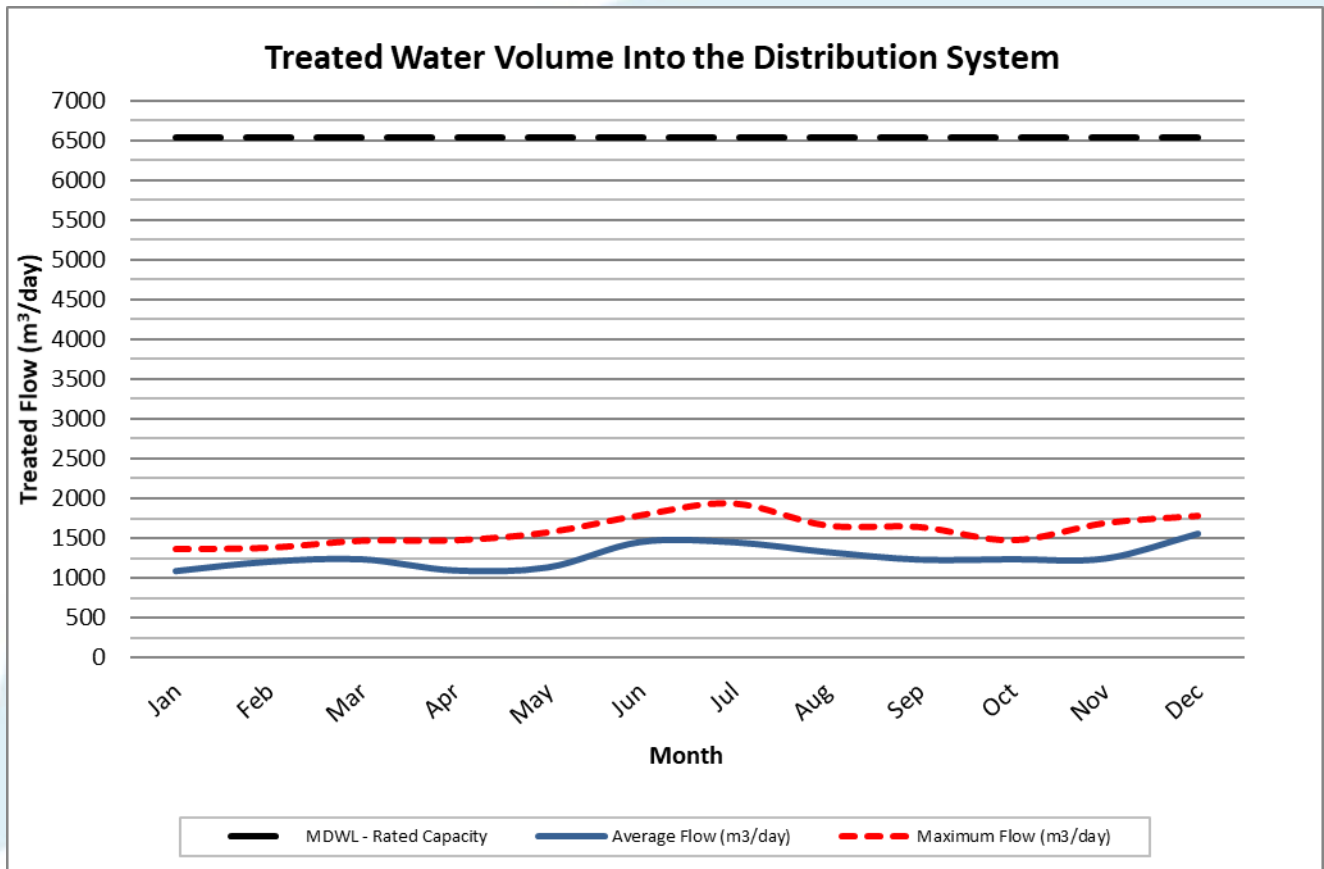
Schedule C, Section 1.1 of MDWL No. 195-101 states that the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed a maximum flow rate of 6540 m³/day. The Mattawa DWS complied with this limit having a recorded maximum volume of 1936 m³ in July 2023, which is 29.6% of the rated capacity.

Figure 1 compares the average and maximum flow rates into the distribution system to the rated capacity of the system identified in the MDWL. This information enables the Owner to assess the system's existing and future planned water usage needs.

Comparison of the Flow Summary to the Systems Licence & Permit

Rated Capacity of the Plant (MDWL)	6540 m ³ /day	
Average Daily Flow for 2023	1275 m ³ /day	19.5% of the rated capacity
Maximum Daily Flow for 2023	1936 m ³ /day	29.6% of the rated capacity
Total Treated Water Produced in 2023	465,758 m ³	

The Mattawa Water Treatment Plant is rated to produce 6540 cubic meters of water per day as specified in the system's Municipal Drinking Water Licence. The average daily flow was 1275 m³ per day, which is 19.5% of the rated capacity. This information clearly shows that the plant is well within its rated capacity and is able to meet current demands of consumers.



CONCLUSION

In 2023, according to information kept on record by OCWA, the Mattawa DWS provided safe and reliable drinking water to the community of Mattawa. The system complied with the regulatory requirements of the Safe Drinking Water Act and its Regulations and met the terms and conditions outlined in its site specific drinking water works permit and municipal drinking water licence. According to information kept on record by OCWA; there were zero non-compliance issues that occurred during 2023. Furthermore, the Mattawa DWS had zero adverse water quality incidents reported to the MOE’s Spills Action Centre.



APPENDIX A

Monthly Summary of Microbiological
Test Results

**Mattawa Drinking Water System
Monthly Summary of Microbiological Test Results**

From: 01/01/2023 to 31/12/2023

Report extracted 01/10/2024 12:35

Facility Org Number: 1517
 Facility Works Number: 210001905
 Facility Name: MATTAWA DRINKING WATER SYSTEM
 Service Population: 2150.0
 Total Design Capacity: 6540.0 m3/day

	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	Total	Avg	Max	Min
DW / E. Coli - cfu/100mL																
Count Lab	12	15	12	12	15	12	12	15	12	15	12	12	156			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
DW / HPC - cfu/mL																
Count Lab	3	6	3	3	3	3	3	3	3	6	3	3	42			
Max Lab	8	2	0	0	1	0	1	0	0	0	1	0			8	
Mean Lab	2.667	0.667	0	0	0.333	0	0.333	0	0	0	0.333	0		0.357		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
DW / Total Coliform: TC - cfu/100mL																
Count Lab	12	15	12	12	15	12	12	15	12	15	12	12	156			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
TW / E. Coli: EC - cfu/100mL																
Count Lab	4	5	4	4	5	4	4	5	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
TW / HPC - cfu/mL																
Count Lab	4	5	4	4	5	4	4	5	4	5	4	4	52			
Max Lab	0	5	0	3	2	0	14	5	1	3	0	0			14	
Mean Lab	0	1	0	0.75	0.4	0	3.5	1	0.25	0.6	0	0		0.635		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
TW / Total Coliform: TC - cfu/100mL																
Count Lab	4	5	4	4	5	4	4	5	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Well #1 / E. Coli: EC - cfu/100mL																
Count Lab	4	5	4	4	5	4	4	5	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Well #1 / Total Coliform: TC - cfu/100mL																
Count Lab	4	5	4	4	5	4	4	5	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	2	0	0			2	
Mean Lab	0	0	0	0	0	0	0	0	0	0.4	0	0		0.038		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Well #2 / E. Coli: EC - cfu/100mL																
Count Lab	4	5	4	4	5	4	4	5	4	5	4	4	52			
Max Lab	0	0	0	0	0	0	0	0	0	0	0	0			0	
Mean Lab	0	0	0	0	0	0	0	0	0	0	0	0		0		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0
Well #2 / Total Coliform: TC - cfu/100mL																
Count Lab	4	5	4	4	5	4	4	5	4	5	4	4	52			
Max Lab	0	0	0	0	1	0	0	0	0	4	0	0			4	
Mean Lab	0	0	0	0	0.2	0	0	0	0	1.2	0	0		0.135		
Min Lab	0	0	0	0	0	0	0	0	0	0	0	0				0



APPENDIX B

Monthly Summary of Operational Data

**Mattawa Drinking Water System
Monthly Operational Data**

Report extracted 02/14/2024 12:30

From: 01/01/2023 to 31/12/2023

Facility Org Number: 1517
 Facility Works Number: 210001905
 Facility Name: MATTAWA DRINKING WATER SYSTEM
 Total Design Capacity: 6540.0 m3/day

	01/2023	02/2023	03/2023	04/2023	05/2023	06/2023	07/2023	08/2023	09/2023	10/2023	11/2023	12/2023	Total	Avg	Max	Min
DW / Cl Residual: Free DW1 - mg/L																
Count IH	8	9	9	8	9	9	8	9	9	9	8	9	104			
Total IH	4.29	4.8	4.89	4.57	5.3	5.95	3.98	4.69	4.6	5.32	4.38	4.72	57.49			
Max IH	0.75	0.66	0.74	0.71	0.71	1.1	0.65	0.71	0.71	0.94	0.77	0.81			1.1	
Mean IH	0.536	0.533	0.543	0.571	0.589	0.661	0.498	0.521	0.511	0.591	0.548	0.524		0.553		
Min IH	0.39	0.41	0.4	0.48	0.4	0.3	0.25	0.33	0.31	0.31	0.31	0.33				0.25
DW / Cl Residual: Free DW2 - mg/L																
Count IH	8	9	9	8	9	9	8	9	9	9	8	9	104			
Total IH	4.32	5.74	5.07	4.87	4.84	5.26	3.67	3.78	4.21	5.19	4.65	6.51	58.11			
Max IH	0.67	0.7	0.61	0.89	0.69	0.98	0.57	0.63	0.66	1.16	0.71	1.02			1.16	
Mean IH	0.54	0.638	0.563	0.609	0.538	0.584	0.459	0.42	0.468	0.577	0.581	0.723		0.559		
Min IH	0.42	0.58	0.48	0.48	0.38	0.29	0.28	0.21	0.23	0.33	0.37	0.41				0.21
DW / Cl Residual: Free DW3 - mg/L																
Count IH	8	9	9	8	9	9	8	9	9	9	8	9	104			
Total IH	4.56	5.49	5.48	4.71	4.84	5.83	3.86	4.39	4.34	5.2	4.07	4.57	57.34			
Max IH	0.71	0.71	0.91	0.66	0.66	0.86	0.89	0.71	0.72	1.21	0.7	0.72			1.21	
Mean IH	0.57	0.61	0.609	0.589	0.538	0.648	0.483	0.488	0.482	0.578	0.509	0.508		0.551		
Min IH	0.47	0.48	0.38	0.49	0.44	0.48	0.35	0.3	0.25	0.29	0.25	0.36				0.25
DW / Cl Residual: Free DW4 - mg/L																
Count IH	4	5	4	4	5	4	4	5	4	5	4	4	52			
Total IH	2.34	2.81	2.38	2.27	2.5	2.47	1.77	2.49	2.19	3.33	2.28	2.35	29.18			
Max IH	0.65	0.7	0.7	0.61	0.51	0.75	0.52	0.54	0.68	1	0.81	0.75			1	
Mean IH	0.585	0.562	0.595	0.568	0.5	0.618	0.443	0.498	0.548	0.666	0.57	0.588		0.561		
Min IH	0.51	0.48	0.44	0.51	0.48	0.5	0.33	0.48	0.44	0.51	0.44	0.4				0.33
Well #1 / Turbidity - NTU																
Count IH	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max IH	0.27	0.31	0.28	0.25	0.28	0.27	0.25	0.27	0.26	0.27	0.24	0.26			0.31	
Mean IH	0.27	0.31	0.28	0.25	0.28	0.27	0.25	0.27	0.26	0.27	0.24	0.26		0.2675		
Min IH	0.27	0.31	0.28	0.25	0.28	0.27	0.25	0.27	0.26	0.27	0.24	0.26				0.24
Well #2 / Turbidity - NTU																
Count IH	1	1	1	1	1	1	1	1	1	1	1	1	12			
Max IH	0.3	0.29	0.26	0.37	0.29	0.36	0.28	0.26	0.28	0.29	0.29	0.27			0.37	
Mean IH	0.3	0.29	0.26	0.37	0.29	0.36	0.28	0.26	0.28	0.29	0.29	0.27		0.295		
Min IH	0.3	0.29	0.26	0.37	0.29	0.36	0.28	0.26	0.28	0.29	0.29	0.27				0.26

DATE: MONDAY MARCH 11, 2024

11.1

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 24-07 which is a by-law to appoint D'Arcy Lamothe as member-at-large for the Committee of Adjustment.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 24-07

BEING a by-law to appoint a Member-at-Large to the Committee of Adjustment.

WHEREAS Section 44 of the Planning Act, S.O., 1990, c. P.13, (hereinafter called the “Act”), provides that a Council of a Municipality may, by By-law, constitute and appoint a Committee of Adjustment for the Municipality;

AND WHEREAS Section 45(3) of the Act provides that a Council that has constituted a Committee of Adjustment may, by By-law, empower the Committee of Adjustment to grant minor variances from the provisions of any by-law that implements the Official Plan;

AND WHEREAS Council adopted By-Law Number 85-26 which established a Committee of Adjustment for the Municipality;

AND WHEREAS the Council of the Corporation of the Town of Mattawa deems it advisable to provide for the appointment of members thereto, and to delegate to said Committee the authority of Council with respect to minor variances.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. **THAT** D’Arcy Lamothe be appointed as Member-at-Large to the Committee of Adjustment.
2. **THAT** the term of office for the member-at-large be for the remainder of the term of Council.
3. **THAT** this By-law shall come into full force and effect upon the date of its passing.

READ A FIRST and SECOND TIME, this 11th day of March, 2024.

READ THIRD TIME and FINALLY PASSED, this 11th day of March, 2024.

Mayor

Clerk

DATE: MONDAY MARCH 11, 2024

11.2

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 24-08 which is a by-law to authorize the signing of the garbage collection services extension agreement with Paul Lafreniere Contracting.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 24-08

BEING a by-law to authorize the signing of a Garbage Collection Services Extension Agreement with Paul Lafreniere Contracting.

WHEREAS the Council of the Town of Mattawa agrees to extend the garbage collection services for an additional three (3) years with Paul Lafreniere Contracting for the municipality's garbage collection services program ending ;

AND WHEREAS Council adopted By-law 12-04 on the 23rd day of January 2012 for contracted garbage collections services with Paul Lafreniere Contracting for a period of six (6) years with an option for extension of three (3) years which was executed by way of By-law 17-32;

AND WHEREAS the Contractor, Paul Lafreniere Contracting and the Town of Mattawa have agreed to further extend the contract on a three (3) year extension term with the Garbage Collection Services Extension Agreement known as Schedule "A" to this By-law.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. **THAT** the Mayor and Interim CAO/Treasurer are authorized to execute the Garbage Collection Services Extension Agreement, Schedule "A", on behalf of the Corporation of the Town of Mattawa.
2. **THAT** this agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendment thereto or the termination of the said agreement.
3. **THAT** the provisions of this By-law shall come into full force and effect upon the date of its passing.

READ A FIRST and SECOND TIME, this 11th day of March, 2024.

READ THIRD TIME and FINALLY PASSED, this 11th day of March, 2024.

Mayor

Clerk

**GARBAGE COLLECTION SERVICES
EXTENSION AGREEMENT**

THIS AGREEMENT made in duplicate on the 31st day of January, 2024

BETWEEN:

THE CORPORATION OF THE TOWN OF MATTAWA (the "Town")

and

PAUL LAFRENIERE CONTRACTING (the "Contractor")

In consideration of the covenants, agreements and conditions contained herein, the parties hereto agree as follows:

PART I GENERAL CONDITIONS

1.1 SCOPE OF WORK

The Contractor shall collect and pickup all residential and commercial garbage and refuse located within the municipal boundaries of the Town of Mattawa in accordance with the corresponding municipal By-Laws. The Contractor shall deliver the collected garbage to the Mattawa Landfill Site at 1161 Richards Road located in the Township of Papineau-Cameron.

1.2 CONTRACT DOCUMENTS

The following are the Contract Documents referred to in this contract:

- Schedule "A" to By-law 12-04 (includes original tender and proposal documents)
- Paul Lafreniere Contracting Letter dated September 25, 2020 pricing proposal
- Part B - By-Law 96-18 "Landfill Site Use and Garbage Collection By-Law"

1.3 CONTRACT TERM

The contract is for a three-year term commencing January 1, 2024 until December 31, 2026. This extension agreement is in addition to the two 3-year term extension options provided in the terms of the original contract.

1.4 INSURANCE

The Contractor shall arrange, pay for and maintain during the full term of this agreement, public liability and property damage insurance in an amount of not less than \$5,000,000 per occurrence. The insurance policy shall be such that it protects the Town of Mattawa against all claims from all damage or injury, including death, to any person or persons and for damage to any property of the Town of Mattawa or any other public or private property, resulting from the execution of the work and services pursuant to this Agreement.

The Contractor shall provide proof that the above insurance coverage is in place prior to commencing work and upon request from time to time during the term of the agreement.

1.5 PERFORMANCE

The Contractor covenants and agrees, during the term of this Contract, to perform to the Town's complete satisfaction the service or services required as set forth in this Contract and Agreement.

The Contractor further covenants that such services will be performed for the price and in accordance with the payment terms stated in this Agreement & that there will be no increase in such price during the term of this Agreement except as otherwise permitted in the Agreement.

The Contractor shall be responsible for and shall give adequate attention to the performance and completion of all matters pursuant to this Agreement. The contractor shall ensure that compliance with all licensing requirements for the transportation of municipal residential and commercial waste materials and the operation of commercial vehicles.

In addition to the protection provided, the Contractor agrees to indemnify and save harmless the Town of Mattawa from all suits and actions for damages and costs to which the Town of Mattawa might be put by reason of injury to, or death of persons and damage to property resulting from the negligence, carelessness or any other cause in the performance of this work by the Contractor or its representatives and/or employees.

1.6 WORKPLACE SAFETY & INSURANCE BOARD

The Contractor shall provide proof of WSIB coverage in good standing prior to commencing the work and upon request from time to time during the term of the agreement. The contractor shall maintain proper WSIB coverage throughout the course of the work. The Town reserves the right to impose a condition on the release of any payments requiring the presentation of a WSIB clearance certificate.

1.7 SAFETY & ORDER

The Contractor shall employ only orderly, competent and skillful persons to execute the work. The Contractor shall ensure that all safety regulations are followed to ensure the safety of its workers as per the various current labour and safety legislation. The Contractor shall maintain good order and discipline among the Contractor's employees and sub-contractors engaged on the project and shall not employ workers unskilled in the tasks assigned.

1.8 DEFICIENT WORK

A deficiency is defined as any work that does not meet the requirements of this agreement, unsafe work practice or uncompleted work. Evaluation of such deficiency shall be determined by the Public Works Supervisor in an ethical and fair manner.

Any work completed and found to be deficient, or in the opinion of the Public Works Supervisor, is not satisfactory will be corrected at the Contractor's expense. This condition shall be binding whether the contractor corrects the deficiency or the Town corrects the deficiency.

In all cases, the Contractor shall be given first opportunity to correct the deficiency. Their window of opportunity shall be a minimum of 1 day from the date they are notified of the deficiency in writing. Failure to correct the deficiency within the window of opportunity may result in the performance of the work by others and such costs may be charged back against the Contractor's invoices. The Town shall first issue a notice in writing that corrections are going to be undertaken by others and that costs will be charged back against the Contractor's upcoming invoices or other payments under this agreement.

All parties agree that in the event of a dispute as to the legitimacy or reasonableness of a deficiency claim, it shall be resolved by the Public Works Supervisor of the Town of Mattawa and notice of such resolution shall be issued in writing to all parties.

1.9 AGREEMENTS & AMENDMENTS

This Contract supersedes all prior negotiations, representations or agreements, either written or oral, relating in any manner to the work described herein, including any document not expressly listed in Article 1.2 of this agreement.

1.10 ADDITIONAL WORK OR CHANGE IN WORK

Additional work referred to in this agreement shall mean specifically a directive to the Contractor to add collection locations or add distance to the hauling or collection route established upon the commencement of the contract work or as specified in this agreement, whichever is the higher quantity. Compensation for additional work shall be as prescribed by the Contract pricing or at the Town's option as agreed to by all parties.

The Contractor also acknowledges that fair credits or reduction in fees shall accompany any reduction of work that may be requested from time to time by the Town. Any such change in work shall come in the form of a Change Order from the Public Works Supervisor. Any change that would result in a decrease in contract price of more than 10% from the contract price, will attract a negotiated new price by the contractor so as to permit the assimilation of administrative costs into the new adjusted contract price.

1.11 TERMINATION

It is acknowledged that if the Contractor or its representatives and/or employees fail to perform the work and services under this contractual agreement to the approval and satisfaction of the Ministry of the Environment for the Province of Ontario and /or the Town of Mattawa, this agreement may be terminated by the Town of Mattawa or the services of the Contractor be suspended by the Town of Mattawa upon 30 days written notice from the Town of Mattawa to the Contractor.

It is acknowledged that if the Town of Mattawa deems it to be in its best interest, or by Provincial Regulations or other Government requirement, needs to dramatically change the garbage collection program, the Contractor shall be offered the first right of refusal to negotiate the required changes to the Contract.

Should the Contractor not be capable of providing Garbage Collection services, under a revised scope of work, the Town of Mattawa shall reserve the right to terminate the contract with 90 days advance written notice.

1.12 INTERPRETATION OF WORK PROCESS

In the event that there is a difference of opinion or interpretation of the provisions & terms relating to the work required, the decision of the Public Works Supervisor shall prevail.

The Contractor is responsible for touring the routes and collection areas defined by this agreement to ensure fulfillment of all the particulars related to carrying out the services described in this agreement.

1.13 PERFORMANCE GUARANTEE

The contractor shall not be required to provide a bond or performance holdback at the onset of the contract execution. However, should there be a non-conformance with the contract requirements, the Town reserves the right to withhold any amount up to 10% of the contract price for a period of three months following the correction of the non-conformance as a performance guaranty.

Should there be a further non-conformance of the same nature as the non-conformance that attracted the requirement of a performance holdback, or of another nature, during the 3 month period, the Town reserves the right to correct the non-conformance, with or without notice to the contractor, using its own forces or other forces and charge the costs of such corrective action to the performance holdback account.

1.14 TENDER & PROPOSAL FORM

The original tender and proposal form documents which form part of Schedule "A" of By-law 12-04 shall serve as supporting documentation as to the intent of this extension agreement.

1.15 SUCCESSION & ASSIGNMENT

The Contract documents are to be read into and form part of this extension agreement and the whole shall constitute the Contract between the parties and subject to the law, shall be binding to both parties hereto, their respective heirs, legal representatives, successors and assigns.

The Contractor shall not assign, transfer or sublet the whole or any part of this agreement or the work services to be performed pursuant thereto without written consent from the Town of Mattawa.

PART2 SPECIFIC CONDITIONS

2.1 DESCRIPTION OF WORK

The Contractor shall collect and pickup all residential and commercial garbage and refuse located within the municipal boundaries of the Town of Mattawa in accordance with the corresponding municipal By-Laws. The Contractor shall deliver the collected garbage to the Mattawa Landfill Site in the Township of Papineau-Cameron.

2.2 EQUIPMENT

The Contractor shall demonstrate that he/she has the necessary equipment or vehicle to carry out the work in a continuous fashion for the duration of the term of the contract. The Contractor shall only employ equipment and vehicles that are fit for the work being undertaken.

The Contractor acknowledges that repeated chronic mechanical failures causing delays in the provision of services constitutes a deficiency. Under such conditions the Town may request from the contractor a plan showing how the problem will be resolved and in what time frame. Any such plan shall be to the satisfaction of the Public Works Supervisor for acceptance.

The equipment and vehicles being used for this contract shall be kept painted and clean so as to provide a neat and clean appearance when in operation. A waste disposal truck that is not operating with a clean appearance shall be deemed a non-conformance. The only labels and decals permitted on the vehicles shall be those required by law, the company's logo and information and any other decals shall be to the approval of the Town.

2.3 SERVICING AREA

Town of Mattawa

Collection in the Town of Mattawa will involve curbside collection of approximately 1,000 households and 30 commercial establishments concentrated over 19 kms of paved urban roads.

2.4 SCHEDULE

The Contractor shall arrange an efficient route and schedule to ensure that garbage is collected as follows:

Residential - Once weekly in the Town of Mattawa from May 1st to October 31st and bi-weekly from November 1st to April 30th (39 collections per year)

Commercial - Twice weekly in the Town of Mattawa (104 collections per year)

A mutually acceptable schedule shall be established and adhered to for the duration of the term of the contract. The Contractor shall work to maintain a consistent collection schedule for his/her route. Any changes to the schedule shall not be undertaken without the written approval of the Public Works Supervisor.

2.5 APPLICABLE BY-LAW AND DESTINATION

All material shall be hauled to the landfill site and disposed of in accordance with the Landfill Use By-Law - "Town of Mattawa By-Law 96-18", attached as Part B to this agreement.

It is specifically understood and agreed that the Contractor is fully and solely responsible for the collection and pickup of all household, residential and commercial garbage and refuse, that is properly set out in accordance with By-Law 96-18 and located within the municipal boundaries of the Town.

The Town has adopted a see-through garbage bag policy in which garbage is to be set out for collection in see-through bags only. Garbage that is put out at curb in plastic bags that are not see-through are not collectable under this policy. In addition, the contractor is expected to make observations through the see-through bags to confirm the garbage bag contains waste that is acceptable for collection services.

A see-through garbage bag or rigid garbage container (garbage can) that does not contain recyclables (recycling collection is separate from this contract) and which includes household hazardous waste, bulk wastes and liquid waste is considered compliant and shall be collectable under this contract. . .up to a maximum of 2 bags/ cans per week per household. Leaves and yard waste and clean burnable materials are not to be collected at curbside.

The contractor is expected to understand the requirements of By-Law 96-18 and train its staff to understand those requirements as well to ensure only compliant solid waste is collected under this contract.

The contractor shall report to the Public Works Supervisor all occurrences of non-compliant garbage set out.

2.6 MUNICIPAL GARBAGE CONTAINERS

The Contractor shall empty municipal garbage cans on an as required basis to ensure that the municipal garbage cans are kept clean and tidy. 5 pickups per week are required for the garbage receptacles listed on the attached schedule during the "summer" period between May 01 and October 31 of each consecutive year. 3 pickups are required for the garbage receptacles listed on the attached schedule, hereto listed at Appendix "B" during the "winter" period between November 01 and April 30 of each consecutive year. Details can be found on the attached Town of Mattawa Garbage Bin Schedules (which may be amended from time to time with both parties in agreement) entitled:

- Town of Mattawa Garbage Bin Schedule-Winter (Nov 01-April 30)
- Town of Mattawa Garbage Bin Schedule-Summer (May 01-Oct 31)

The contractor shall supply all garbage bags and liners as required as part of the contractor's responsibilities. The cost of bags and liners are to be included in the contract price.

The contractor shall also be responsible for collecting garbage from the garbage bin at the arena in the same schedule as the commercial collection schedule.

2.7 LOCAL COLLECTION ROUTE

The Contractor is responsible for establishing its own route to adequately service the Town of Mattawa.

2.7.1 TRACKING COLLECTION VOLUME/ WEIGHT

The Contractor shall be responsible, at a future request of the Town, to track the volume or weight of garbage that is separately generated by the Township of Papineau-Cameron, the Town of Mattawa, the Municipality of Mattawan, and the Hospital/Schools. The residential and the commercial garbage shall be tracked separately in each municipality, using forms provided by the Town of Mattawa. Monthly tracking logs shall be submitted on a quarterly basis or as requested if/when tracking of garbage is initiated by the Town.

2.8 CONTRACT PAYMENT

The Contract pricing shall be on the lump sum annual basis paid in twenty-four equal payments subject to adjustments as stipulated in this agreement. Each equal payment shall be issued on the 15th and 30th of each month or the nearest business day following those dates.

The Town of Mattawa shall issue payments directly to the Contractor on the above payment schedule.

The contract price shall include all labour, equipment, materials, repairs, overhead and profit required to carry out all the work prescribed in this agreement.

Total Contract Prices in this agreement shall **INCLUDE HST** and all other applicable taxes.

II CONTRACT PRICING

The original contract, prior to its renewal was for a period of six years with a option to the Town to renew for an additional 2 subsequent 3 year term periods.

This extension contract is for an additional three-year term as follows:

Dates	Annual Contract Price	HST	Annual Contract Price incl. HST
01/01/24 - 12/31/2024	\$152,874.00	\$19,873.62	\$172,747.62
01/01/25 - 12/31-2025	\$158,989.00	\$20,668.57	\$179,657.57
01/01/26 - 12/31-2026	\$165,349.00	\$21,495.37	\$186,844.37

.iii ADDITIONAL BILLINGS

In the event the Town of Mattawa requires **additional work** as defined in 1.10 of this agreement, the contractor shall invoice separately for the **additional work**.

- The hourly billing rate for additional work shall be \$65.00 per hour (plus HST).

Any additional work, or other work that is outside the normal scope of this agreement must be approved by the Public Works Supervisor. No extra work shall be paid for unless the work is authorized in writing by the Public Works Supervisor.

2.9 CHANGES IN CONTRACT PRICE FOR FUEL COSTS

The Town understands the volatility of fuel costs and this shall provide a mechanism for the contractor and the Town to agree on an adjustment to the contract price based on significant changes to the price of fuel.

If there is a sustained price change in fuel over a period of 3 months of more than 10 cents per litre, the contractor has the option to apply for an adjustment to the contract price to reflect the new market fuel cost prices. To establish the price at the time of application, the following process will be used to establish the present fuel price.

The present fuel cost shall be the average fuel price of the local fuel stations for the applicable fuel, or at the Town's option, the actual prices paid by the contractor as demonstrated by fuel expense documentation satisfactory to the Public Works Supervisor.

The adjustment to the contract price shall be established by the attached garbage fuel surcharge calculator known as Appendix "C" to this By-Law.

2.10 CONTINGENCY PLAN

The Contractor shall have a contingency plan in place to ensure that collection services are not compromised as a result of mechanical breakdowns.

2.11 MUNICIPAL BY-LAWS

The Contractor shall ensure that all its activities while performing the work and services described herein, are in conformance with all applicable municipal By-Laws, including the attached schedules.

2.13 RECEIPT OF AND ADDRESSES FOR CORRESPONDENCE

The **Owner** at Box 390, 160 Water Street, Mattawa, Ontario, P0H 1V0

The **Contractor** at 381 McConnell Street, Mattawa, Ontario, P0H 1V0

IN WITNESS WHEREOF the parties hereto have executed this Agreement and by the hands of their duly authorized representatives.

SIGNED AND DELIVERED

Dated this ____ day of _____, 20__

THE CORPORATION OF THE TOWN OF MATTAWA

Per: _____

Name: Ramond A. Bélanger

Title: Mayor

Per: _____

Name: Paul Laperriere

Title: Interim CAO/Treasurer

PAUL LAFRENIERE CONTRACTING

Per: _____

Name: Paul Lafreniere

Title: Owner

DATE: MONDAY MARCH 11, 2024

11.3

THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT Council of the Town of Mattawa adopt By-Law Number 24-09 which is a by-law to authorize the signing of the recycling collection extension agreement with Paul Lafreniere Contracting.

THE CORPORATION OF THE TOWN OF MATTAWA

BY-LAW NUMBER 24-09

BEING a by-law to authorize the signing of a Recycling Collection Extension Agreement with Paul Lafreniere Contracting.

WHEREAS the Council of the Town of Mattawa agrees to extend the garbage collection services for an additional two (2) years with Paul Lafreniere Contracting for the municipality's garbage collection services program ending ;

AND WHEREAS Council adopted By-law 12-05 on the 23rd day of January 2012 for contracted recycling collections services with Paul Lafreniere Contracting for a period of six (6) years with an option for extension of three (3) years which was executed by way of By-law 17-33;

AND WHEREAS the Contractor, Paul Lafreniere Contracting and the Town of Mattawa have agreed to further extend the contract on a two (2) year extension term with the Recycling Collection Extension Agreement known as Schedule "A" to this By-law.

NOW THEREFORE the Council of the Town of Mattawa enacts as follows:

1. **THAT** the Mayor and Interim CAO/Treasurer are authorized to execute the Recycling Collection Extension Agreement, Schedule "A", on behalf of the Corporation of the Town of Mattawa.
2. **THAT** this agreement shall be effective and shall remain in effect and force in accordance with the terms of the agreement subject to any amendment thereto or the termination of the said agreement.
3. **THAT** the provisions of this By-law shall come into full force and effect upon the date of its passing.

READ A FIRST and SECOND TIME, this 11th day of March, 2024.

READ THIRD TIME and FINALLY PASSED, this 11th day of March, 2024.

Mayor

Clerk

RECYCLING COLLECTION EXTENSION AGREEMENT

This Agreement made on the 31st day of January in the year 2024

by and between

The Corporation of the Town of Mattawa

hereinafter called the "Town"

and

Paul Lafreniere Contracting

hereinafter called the "Contractor"

In consideration of the covenants, agreements and conditions contained herein, the parties hereto agree as follows:

PART 1 GENERAL CONDITIONS & INFORMATION

1.1 SCOPE OF WORK

The term of the contract is for 2 years and is an extension to the current contract expiring December 31, 2023.

1.2 CONTRACT DOCUMENTS

The following are the Contract Documents referred to in this contract:

- This agreement between the Town and the Contractor
- Part B By-Law 04-15 "Recycling Collection By-Law (Mattawa)

1.3 CONTRACT TERM

The term of this agreement shall be 2 years or until the transition of the Ontario Blue Box Program to the new Blue Box collection model, whichever comes first. The current transition date is set to be October 1, 2025.

1.4 INSURANCE

The Contractor shall arrange, pay for and maintain during the full term of this agreement, public liability and property damage insurance in an amount of not less than \$5,000,000 per occurrence. The insurance policy shall be such that it protects the Town of Mattawa against all claims from all damage or injury, including death, to any person or persons and for damage to any property of the Town of Mattawa or any other public or private property, resulting from the execution of the work and services pursuant to this Agreement.

The Contractor shall provide proof that the above insurance coverage is in place prior to commencing work and upon request from time to time during the term of the agreement.

1.5 PERFORMANCE

The Contractor covenants and agrees, during the term of this Contract, to perform to the Town's complete satisfaction the service or services required of him as set forth in this Contract and Agreement.

The Contractor further covenants that such services will be performed for the price and in accordance with the payment terms stated in this Agreement & that there will be no increase in such price during the term of this Agreement except as otherwise permitted in the Agreement.

The Contractor shall be responsible for and shall give adequate attention to the faithful performance and completion of all matters pursuant to this Agreement. The contractor shall ensure that he has complied with all licensing requirements for the transportation of recycling materials and the operation of commercial vehicles.

In addition to the protection provided, the Contractor agrees to indemnify and save harmless the Town of Mattawa from all suits and actions for damages and costs to which the Town of Mattawa might be put by reason of injury to, or death of persons and damage to property resulting from the negligence, carelessness or any other cause in the performance of this work by the Contractor or his representatives and/or employees.

1.6 WORKPLACE SAFETY & INSURANCE BOARD

The Contractor shall provide proof of WSIB coverage in good standing prior to commencing the work and upon request from time to time during the term of the agreement. The contractor shall maintain proper WSIB coverage throughout the course of the work. The Town reserves the right to impose a condition on the release of any payments requiring the presentation of a WSIB clearance certificate.

1.7 SAFETY & ORDER

The Contractor shall employ only orderly, competent and skillful persons to execute the work. The Contractor shall ensure that all safety regulations are followed to ensure the safety of his workers as per the various current labour and safety legislation. The Contractor shall maintain good order and discipline among the Contractor's employees and sub-contractors engaged on the project and shall not employ workers unskilled in the tasks assigned.

1.8 DEFICIENT WORK

A deficiency is defined as any work that does not meet the requirements of this agreement, unsafe work practice or uncompleted work. Evaluation of such deficiency shall be determined by the Public Works Supervisor in an ethical and fair manner.

Any work completed and found to be deficient, or in the opinion of the Public Works Supervisor is not satisfactory, will be corrected at the Contractor's expense. This condition shall be binding whether the contractor corrects the deficiency himself or the Town corrects the deficiency itself.

In all cases, the Contractor shall be given an opportunity to correct the deficiency himself. Their window of opportunity shall be a minimum of 1 day from the date they are notified of the deficiency in writing. Failure to correct the deficiency within the window of opportunity may result in the performance of the work by others and such costs may be charged back against the Contractor's invoices. The Town shall first issue a notice in writing that corrections are going to be undertaken by others and that costs will be charged back against his upcoming invoices or other payments under this agreement.

All parties agree that in the event of a dispute as to the legitimacy or reasonableness of a deficiency claim, shall be resolved by the Public Works Supervisor of the Town of Mattawa and notice of such resolution shall be issued in writing to all parties.

1.9 AGREEMENTS & AMENDMENTS

This Contract supersedes all prior negotiations, representations or agreements, either written or oral, relating in any manner to the work described herein, including any document not expressly listed in Article 1.2 of this agreement.

1.10 ADDITIONAL WORK OR CHANGE IN WORK

Additional work referred to in this agreement shall mean specifically a directive to the Contractor to add collection locations or add distance to the hauling or collection route established upon the commencement of the work or as specified in this agreement, whichever is the higher quantity. Compensation for additional work shall be as prescribed by the Contract pricing or at the Town's option as agreed to by all parties.

The Contractor also acknowledges that fair credits or reduction in fees shall accompany any reduction of work that may be requested from time to time by the Town. Any such change in work shall come in the form of a Change Order from the Public Works Supervisor. Any change that would result in a decrease in contract price of more than 10% from the contract price, will attract a negotiated new price by the contractor so as to permit the assimilation of administrative costs into the new adjusted contract price.

1.11 TERMINATION

It is acknowledged that if the Contractor or his representatives and/or employees fail to perform the work and services under this contractual agreement to the approval and satisfaction of the Ministry of the Environment for the Province of Ontario and /or the Town of Mattawa, this agreement may be terminated by the Town of Mattawa or the services of the Contractor be suspended by the Town of Mattawa upon 30 days written notice from the Town of Mattawa to the Contractor.

It is acknowledge that if the Town of Mattawa deems it to be in its best interest, or by

Provincial Regulations or other Government requirement, needs to dramatically change the recycling program the Contractor shall be offered the first right of refusal to negotiate the required changes to the Contract.

Should the Contractor not be capable of providing Recycling Collection services, under a revised scope of work, the Town of Mattawa shall reserve the right to terminate the contract with 90 days advance written notice.

1.12 INTERPRETATION OF WORK PROCESS

In the event that there is a difference of opinion or interpretation of the provisions and terms relating to the work required, the decision of the Public Works Supervisor shall prevail.

The Contractor is responsible for touring the routes and collection areas defined by this agreement to satisfy himself of all the particulars related to carrying out the services described in this agreement.

1.13 PERFORMANCE GUARANTY

The contractor shall not be required to provide a bond or performance holdback at the onset of the contract execution. However, should there be a non-conformance with the contract requirements, the Town reserves the right to withhold any amount up to 10% of the contract price for a period of 3 months following the correction of the non-conformance as a performance guaranty.

Should there be a further non-conformance of the same nature as the non-conformance that attracted the requirement of a performance holdback, or of another nature, during the 3 month period, the Town reserves the right to correct the non-conformance, with or without notice to the contractor, using its own forces or other forces and charge the costs of such corrective action to the performance holdback account.

1.14 SUCCESSION & ASSIGNMENT

The Contract Documents are to be read into and form part of this agreement and the whole shall constitute the Contract between the parties and subject to the law, shall be binding to both parties hereto, their respective heirs, legal representatives, successors and assigns.

The Contractor shall not assign, transfer or sublet the whole or any part of this agreement or the work services to be performed pursuant thereto without written consent from the Town of Mattawa.

PART 2 SPECIFIC CONDITIONS

2.1 DESCRIPTION OF WORK

The Contractor shall collect and pickup all residential and commercial recyclable materials placed at curbside and, where applicable, in a recycling enclosure located within the municipal boundaries of the Town of Mattawa, in accordance with By-Law 04-15.

The Contractor shall prepare pricing for a Single Stream Collection system.

2.2 EQUIPMENT

The Contractor shall demonstrate that he has the necessary equipment or vehicle to carry out the work in a continuous fashion for the duration of the term of the contract. The Contractor shall only employ equipment and vehicles that are fit for the work being undertaken.

The Contractor acknowledges that repeated chronic mechanical failures causing delays in the provision of services constitutes a deficiency. Under such conditions the Town may request from the contractor a plan showing how the problem will be resolved and in what time frame. Any such plan shall be to the satisfaction of the Public Works Supervisor for acceptance.

The equipment & vehicles being used for this contract shall be kept painted and clean so as to provide a neat and clean appearance when in operation. Recycling collection equipment that is not operating with a clean appearance shall be deemed a non-conformance. The only labels and decals permitted on the vehicles shall be those required by law, the company's logo and information and any other recycling promotional decals shall be to the approval of the Town.

2.3 SERVICING AREA

Town of Mattawa

Collection in the Town of Mattawa will involve curbside collection of approximately 1,000 households and 30 commercial establishments concentrated over 19 kms of paved urban roads.

2.4 SCHEDULE

The Contractor shall arrange an efficient route and schedule to ensure that recyclable materials are collected as follows:

Residential - Bi-Weekly in the Town of Mattawa (26 collections per year)

Commercial - Once weekly in the Town of Mattawa (52 collections per year)

A mutually acceptable schedule shall be established and adhered to for the duration of the term of the contract. The Contractor shall work to maintain a consistent collection schedule for his route. Any changes to the schedule shall not be undertaken without the written approval of the Public Works Supervisor.

2.5 HAULING ROUTE

For the purpose of this tender we ask that the Contractor include in his bid price a budget for a hauling route of 140 kms return to a recycling plant in North Bay (70 kms away).

2.6 LOCAL COLLECTION ROUTE

The Contractor is responsible for establishing his own route to adequately service the Town of Mattawa.

2.7 MEASUREMENT OF COLLECTED MATERIAL

The Contractor shall determine, by the use of a weigh scale, the average weight of material being collected for each category of material. The contractor shall submit a report to the Town of Mattawa detailing the weight of each material collected and hauled to the processing plant. The report shall include the weight of the truck empty, then with each individual compartment filled with the pertinent material and weighed for each filled compartment. The differences in weight for each weighing shall be the weight of material in each compartment.

Where a weigh scale is not available, the Contractor is responsible for developing an alternative method of providing weights materials delivered to the processing plant.

The Contractor shall submit to the Public Works Supervisor the above report on a monthly basis.

The contractor shall maintain a collection and hauling log book that will include at a minimum the percentage of each compartment filled with its material. In his report applying the % filled rate to the weight of compartment filled will provide an acceptable estimate of the weight of material collected and hauled.

This is an example of how the measurement of material can be achieved. However, the Contractor is free to achieve material measurement in another method acceptable to the Public Works Supervisor.

2.8 CONTRACT PAYMENT

The Contract pricing shall be on the lump sum annual basis paid in twenty-four equal payments subject to adjustments as stipulated in this agreement. Each equal payment shall be issued on the 15th and 30th of each month or the nearest business day following those dates.

The Town of Mattawa, shall issue payments directly to the Contractor on the above payment schedule.

The contract price shall include all labour, equipment, materials, repairs, overhead and profit required to carry out the work prescribed in this agreement.

Total Contract Pricing in this agreement shall **INCLUDE HST** and all other applicable taxes.

SINGLE STREAM RECYCLING COLLECTION & HAULING

Town of Mattawa Recycling Collection & Hauling to North Bay Recycling Plant (70 kms)

Jan. 1, 2024 to Dec. 31, 2024 → \$108,210.00 + \$14,067.30 HST = \$122,277.30

Jan. 1, 2025 to Dec. 31, 2025 → \$112,538.00 + \$14,629.94 HST = \$127,167.94

2.8.1 Additional Billings

In the event the Town of Mattawa require **additional work** as defined in 1.11 of this agreement, the contractor shall invoice separately for the **additional work**.

- The hourly billing rate for additional work shall be \$65.00 per hour (plus. HST).

Any additional work, or other work that is outside the normal scope of this agreement must be approved by the Public Works Supervisor. No extra work shall be paid for unless the work is authorized in writing by Public Works Supervisor.

2.9 CHANGES IN CONTRACT PRICE FOR FUEL COSTS

The Town understands the volatility of fuel costs and this shall provide a mechanism for the contractor and the Town to agree on an adjustment to the contract price based on significant changes to the price of fuel.

If there is a sustained price change in fuel over a period of 3 months of more than 10 cents per liter, the contractor (or the Town) has the option to apply for an adjustment to the contract price to reflect the new market fuel cost prices. To establish the price at the time of application, the following process will be used to establish the present fuel price.

The present fuel cost shall be the average fuel price of the local fuel stations for the applicable fuel, or at the Town's option, the actual prices paid by the contractor as demonstrated by fuel expense documentation satisfactory to the Public Works Supervisor.

2.10 CONTINGENCY PLAN

The Contractor shall have a contingency plan in place to ensure that collection services are not compromised as a result of mechanical breakdowns.

2.11 MUNICIPAL BY-LAWS

The Contractor shall ensure that all his activities while performing the work and services described herein, are in conformance with all applicable municipal By-Laws as amended or established, from time to time.

All material shall be hauled to the Town's designated recycling processing facility in North Bay or as otherwise directed.

It is specifically understood and agreed that the Contractor is fully and solely responsible for the collection and pickup of all household, residential and commercial recyclable material complying with our program, that is properly set out in accordance with By-Law 04-15 and located within the municipal boundaries of the Town.

The Town has adopted a standard method of placing materials at curbside for collection. Recycling materials are to be placed at curb in separate containers, one container for each

stream and cardboard is to be broken down and bundled together, either tied or untied. Where containers are found to have mixed materials from 2 or 3 streams, the contractor may collect the material at his option, but the cost to separate the material remains the contractor's.

A container set out for collection, or material set out for collection that does contain non-recyclable wastes, or mixed materials from other streams of recyclables, improper container itself, cardboard not broken down flattened & bundled, contaminated materials, loose plastic bags, unbagged shredded paper are generally not collectable by the contractor under this contract.

The contractor is expected to understand the requirements of By-Law 04-15 and train his/her staff to understand those requirements as well to ensure only compliant recyclable materials are collected under this contract.

The contractor shall report to the Public Works Supervisor all occurrences of non-compliant recyclable materials set out at curbside.

2.12 RECEIPT OF AND ADDRESSES FOR CORRESPONDENCE

The **Town** at Box 390, 160 Water Street, Mattawa, Ontario, P0H 1V0

The **Contractor** at: 381 McConnell Street, Mattawa, Ontario, P0H 1V0

IN WITNESS WHEREOF the parties hereto have executed this Agreement and by the hands of their duly authorized representatives.

SIGNED AND DELIVERED

Dated this ____ day of _____, 20__

THE CORPORATION OF THE TOWN OF MATTAWA

Per: _____

Name: Ramond A. Bélanger

Title: Mayor

Per: _____

Name: Paul Laperriere

Title: Interim CAO/Treasurer

PAUL LAFRENIERE CONTRACTING

Per: _____

Name: Paul Lafreniere

Title: Owner

CORPORATION OF THE TOWN OF MATTAWA

DATE: MONDAY MARCH 11, 2024

RESOLUTION NO: 24-

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT this Council proceed in Camera at _____ in order to address a matter pertaining to:

- a) security of the property of the municipality or local board;
- b) personal matters about an identifiable individual, including municipal or local board employees;
- c) a proposed or pending acquisition or disposition of land by the municipality or local board;
- d) labour relations or employee negotiations;
- e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board;
- f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose;
- g) a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another Act;
- h) information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them;
- i) a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- j) a trade secret or scientific, technical, commercial or financial information that belongs to the municipality or local board and has monetary value or potential monetary value; or
- k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Recorded Vote – Yes ____ No ____

Recorded Vote Requested by:

	Yea	Nay
Mayor Bélanger	_____	_____
Councillor Gardiner	_____	_____
Councillor Sarrazin	_____	_____
Councillor Levesque	_____	_____
Councillor Mick	_____	_____
Councillor Ross	_____	_____
Councillor Thibert	_____	_____

Mayor Raymond A. Bélanger

Deferred ____ Tabled ____ Lost ____ Carried ____

Declaration of Pecuniary Interest/Conflict of Interest:

Disclosed his/her/their interest(s), vacated he/her/their seat(s), abstained from discussion and did not vote

DATE: MONDAY MARCH 11, 2024

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THE CORPORATION TOWN OF MATTAWA

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the regular meeting of council reconvene at _____ p.m.

DATE: MONDAY MARCH 11, 2024

18.1

**THE CORPORATION TOWN OF MATTAWA
CORPORATE SERVICES COMMITTEE**

MOVED BY COUNCILLOR _____

SECONDED BY COUNCILLOR _____

BE IT RESOLVED THAT the March 11, 2024 meeting adjourn at _____ p.m.